

Council of Governors Meeting including Annual Members Meeting

To be held in public on Thursday, 11 November 2021, 5:00pm – 7:00pm

By Zoom:

<https://elft-nhs-uk.zoom.us/j/95210906942?pwd=a2Jsa2FkUHpXdkhrcHJ4NDIITGEvdz09>

Agenda: meeting in public

	Title		Action	Time (all pm)
Informal Gathering				4:30
1	Welcome Mark Lam, Trust Chair	Verbal	Note	5:00
2	Apologies for Absence Mark Lam, Trust Chair	Verbal	Note	
3	Declarations of Interest Mark Lam, Trust Chair	Verbal	Note	
Annual Members Meeting				
4	Minutes of the AMM/AGM held on 28 September 2020	Attached	Approve	5:03
5	Annual Accounts and Report for 2020-2021 including the Auditor's Report Paul Calaminus, Chief Executive Steven Course, Chief Finance Officer	Presentation	Receive and Note	5:05
Council of Governors Meeting				
6	Minutes of the Council of Governors Meeting held in public, 9 September 2021 Mark Lam, Trust Chair	Attached	Approve	5:15
7	Action Log and Matters Arising from the Minutes Mark Lam, Trust Chair	Attached	Note	5:17
Strategic Items				
8	Trust Performance: Addressing Increased Demand Edwin Ndlovu, Chief Operating Officer	Presentation	Note and Discuss	5:20
9	Covid Workstreams Feedback Steven Course, Edwin Ndlovu, Lorraine Sunduza	Presentation	Note and Discuss	5:35
Business Items				
10	Council of Governor Elections Norbert Lieckfeldt, Corporate Governance Manager	Attached	Note	6:05

11	Deputy Lead Governor Elections Norbert Lieckfeldt, Corporate Governance Manager	Attached	Ratify	
12	Committee Membership Elections Norbert Lieckfeldt, Corporate Governance Manager	Attached	Ratify	
13	Report from Communications and Engagement Committee (CEC) Jamu Patel, Chair CEC	Attached	Note	6:10
14	Report from Significant Business and Strategy Committee (SBSC) John Bennett, Chair SBSC	Attached	Note	
15	Any Other Urgent Business and Questions from the Public (to be advised in advance by Tuesday, 9 November 2021 . Questions submitted on the day will be responded to following the meeting)			6:15
End of the Public Meeting				6:20
Members of the public are excluded from Part 2 Council of Governors meeting having regard to commercial sensitivity and/or confidentiality and/or personal information and/or legal professional privilege in relation to the business to be discussed				
Comfort Break – Switch to MS TEAMS				

Agenda: meeting in private

17	Minutes of the Previous Meetings of the Council of Governors on 8 July 2021 and 9 September 2021 Mark Lam, Trust Chair	Attached	Approve	6:30
18	Report from Nominations and Conduct Committee Mark Lam, Chair Nominations and Conduct Committee	Verbal update	Note and Discuss	6:32
Date and Time of Next Meeting: <ul style="list-style-type: none"> • 3 February 2022 • 10 March 2022 • 12 May 2022 • 14 July 2022 • 8 August 2022 • 10 November 2022 <p>All meetings will be held from 5:00 – 7:00pm and will be held virtually (unless otherwise notified)</p>				

For more information on the meeting, including how to access the meeting, please visit [the ELFT website](#). Please contact elft.membership@nhs.net for any specific enquiries.

Mark Lam
Chair, East London NHS Foundation Trust