

Procedure Control Document	4
District Nursing	9
Vital Sign Monitoring	10
Eye Drops	11
Oral Medication	12
SC Injection	13
Insulin.....	14
IM Injection.....	16
Stoma Care.....	17
Catheter Care	18
Venepuncture & Flu Vaccine.....	19
Peg Feeding / Medication	20
Post OP Dressing	21
Wound Dressing.....	22
2 Layer Bandaging	23
3 and 4 Layer Bandaging	24
PIC Line.....	25
IV Therapy	26
EPO Injection.....	28
Mattress Set Up	29
Bowel Care Enema – 1 off Visit	30
Bowel Care Enema – 4 week.....	31

3 Layer Bandaging - Bilateral	32
4 Layer Bandaging - Bilateral	33
Re-Catheterisation	35
Terminal Care.....	36
Bereavement Visit.....	38
Insulin – 1 visit per day	14
Continuing Care Assessments / DST	39
Virtual Ward: Monitoring.....	40
Tele-Health Assessment.....	41
Occupational Therapy	42
Rehabilitation.....	43
Simple Equipment.....	44
Technician Referral	45
Complex Equipment, Stock: Panel Level.....	46
Complex equipment, non-stock special order: Panel level	47
Minor adaptations for permanent work (external contractors). Tenure: owner occupied and private rented	48
Minor adaptations for permanent work (external contractors). Tenure: council.....	49
Minor adaptations for permanent work (external contractors). Tenure: registered social landlords.....	50

Treatment interventions: e.g. confidence building, energy conservation	52
Referrals and liaison with other agencies.....	53
Re - housing support	54
Splinting - pre-fabricated	55
Splinting -custom made thermoplastics	56
Physiotherapy.....	57
8 Weeks of Physiotherapy	58
6 Weeks of Physiotherapy	59
Additional 2 Weeks of Physiotherapy	60
Additional 1 Week of Physiotherapy	61

Procedure Control Document

DESCRIPTION: *Treatment Plans* define the progression of care for a patient incorporating the content, frequency and type of contact anticipated.

PURPOSE: *Treatment Plans* are used to plan how many visits and how long a patient is estimated to be on the caseload.
Treatment Plans identify how often a patient should be reviewed by a senior nurse as to their suitability for discharge or additional treatments.

RESPONSIBILITY: The HCP team leads are responsible for using the treatment plans when entering patient details into *Team Planner* on RiO.

The HCP team leads are responsible for allocating visits to their team in line with what has been set out in the *Treatment Plans*.

DOCUMENTS: Treatment Plans
Planning Norms

FREQUENCY:

Ongoing: *Treatment Plans* are used with every patient who is referred to the EPCT / VW and those who are on the caseload

PROCEDURE:

Team Planner: When uploading a patient onto *Team Planner* the HCP team lead uses the *Treatment Plans* to set out

- 1) The number of visits a patient will receive
- 2) How frequent the visits will be
- 3) What treatment that patient requires

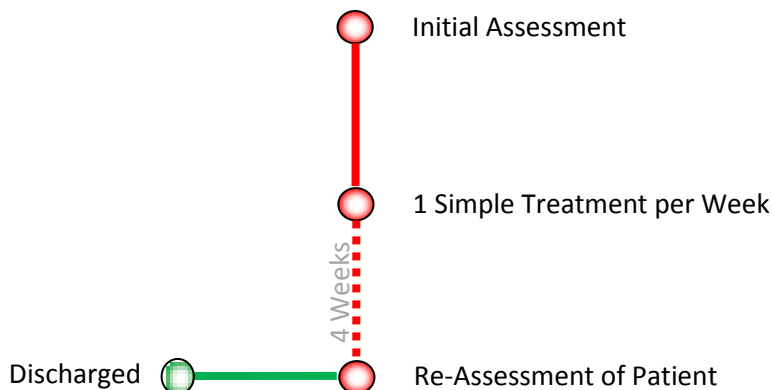
When the initial treatment plan is one week away from completion, ie: there is only one more week of visits left on *Team Planner* a white icon flashes up next to the patients name. This lets the HCP team lead who manages the caseload on *Team Planner* know that one of the following needs to be done with that patient.

- 1) Discharged
- 2) Additional Treatment plans added
- 3) Referred to another department (ie: Tele-Health)

Changes: If any changes need to be made to the treatment plans the approval of Kate Corlett is required

The template used to build the treatment plans can be found on the CD in the *Management Control System Manual*.

Example: Vital Sign Monitoring



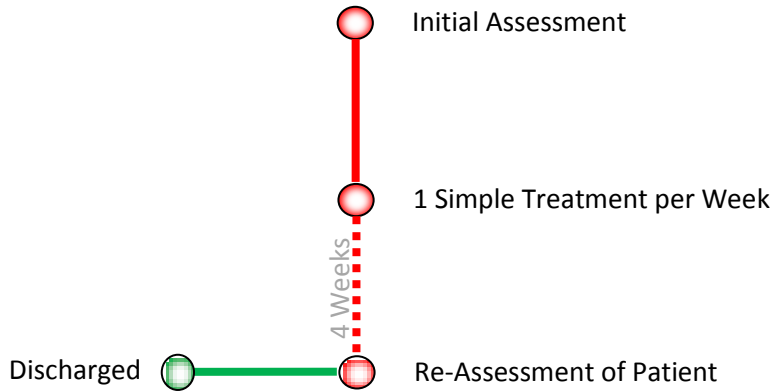
Notes:

- 1) The Initial Assessment can either be a simple assessment or complex assessment depending on the referral and patients needs
- 2) The first treatment is administered at the initial assessment
- 3) Re-Assessment of patient refers to a visit by a senior HCP (Band 6 or 7). During this re-assessment the senior HCP will also administer the relevant treatment

Week	Day	Activity
Week 1	Monday	Initial Assessment & Treatment
	Tuesday	
	Wednesday	
	Thursday	
	Friday	
	Saturday	
	Sunday	
Week 2	Monday	Simple Treatment
	Tuesday	
	Wednesday	
	Thursday	
	Friday	
	Saturday	
	Sunday	
Week 3	Monday	Simple Treatment
	Tuesday	
	Wednesday	
	Thursday	
	Friday	
	Saturday	
	Sunday	
Week 4	Monday	Re-Assessment of patient (normal treatment) & Treatment
	Tuesday	
	Wednesday	
	Thursday	
	Friday	
	Saturday	
	Sunday	
Week 5	Monday	

District Nursing

Vital Sign Monitoring



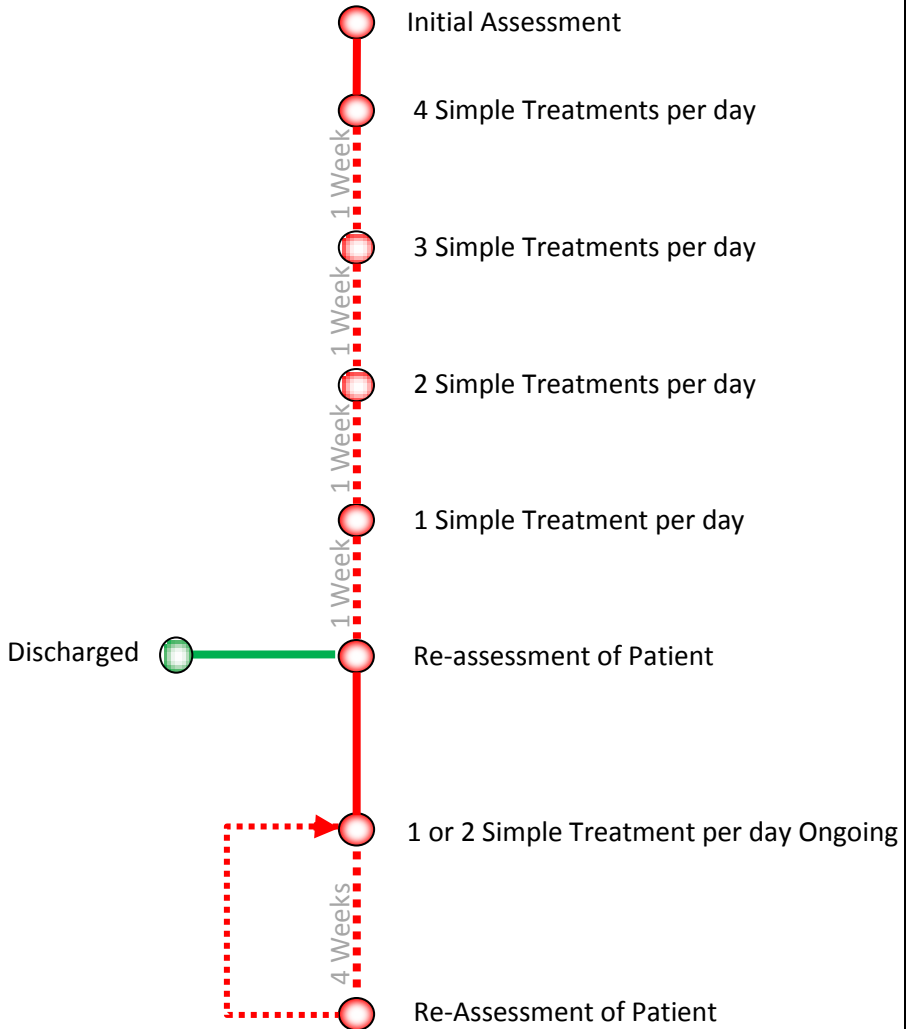
4 Week initial Duration

1 Initial Assessment

3 Simple Treatments

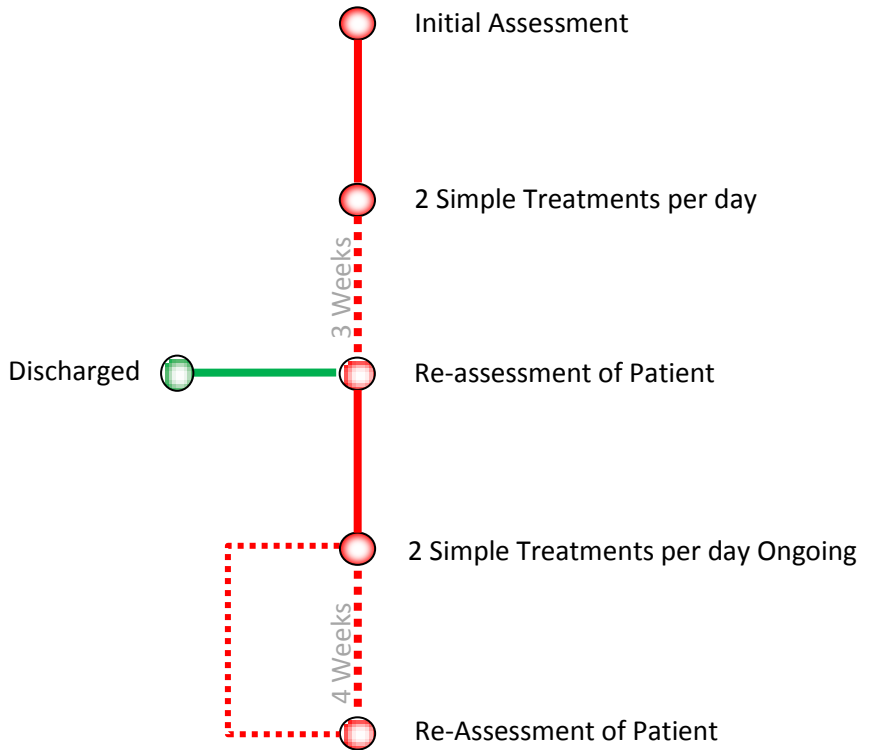
1 Normal Treatment

Eye Drops



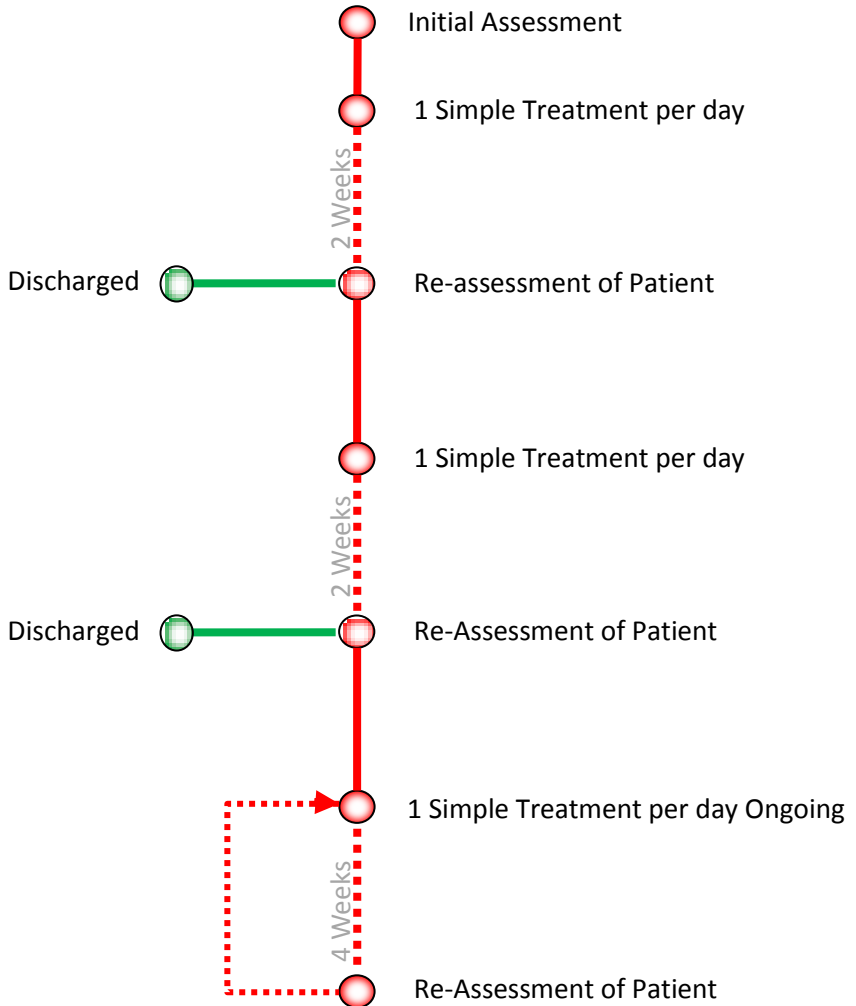
4 Week initial Duration
1 Initial Assessment
69 Simple Treatments
1 Normal Treatment

Oral Medication



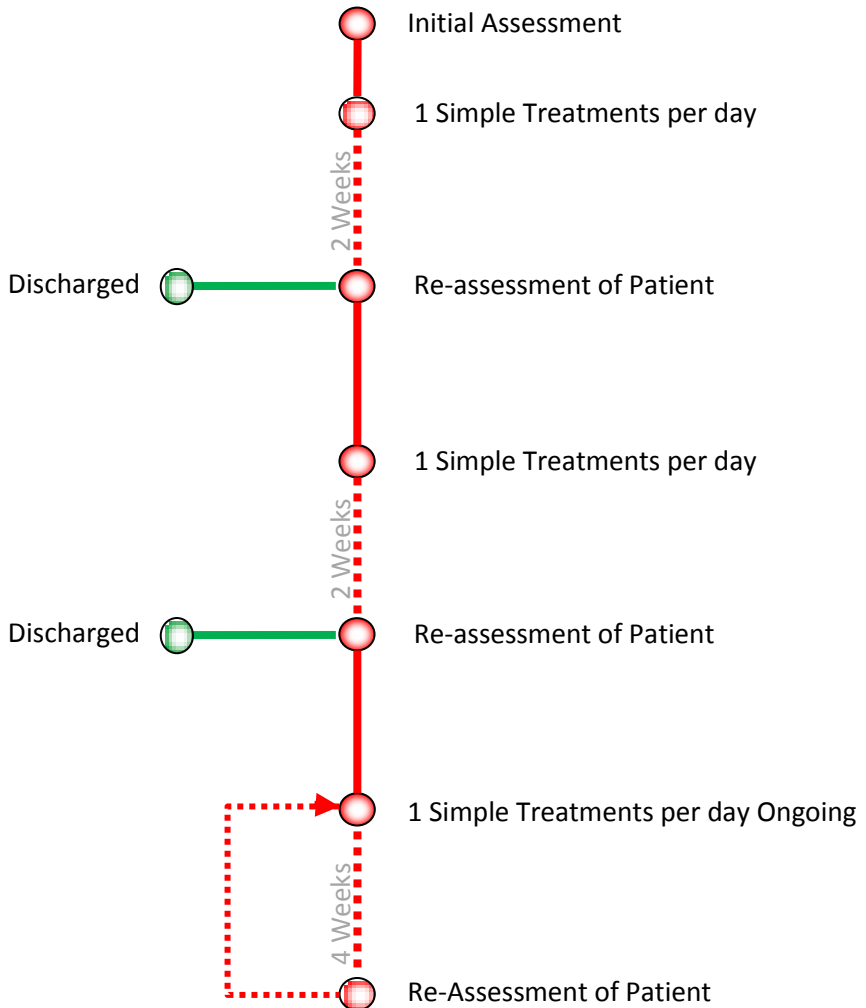
3 Week initial Duration
1 Initial Assessment
42 Simple Treatments
1 Normal Treatment

SC Injection



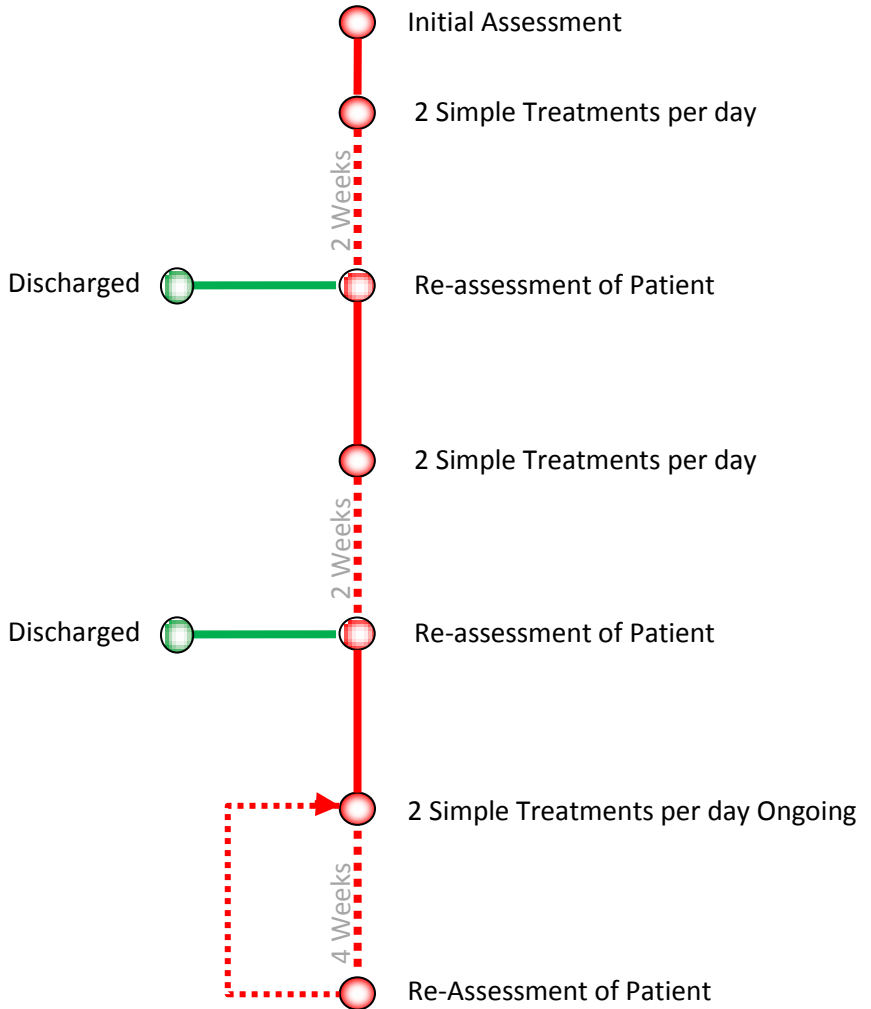
4 Week initial Duration
1 Initial Assessment
28 Simple Treatments
2 Normal Treatments

Insulin – 1 visit per day



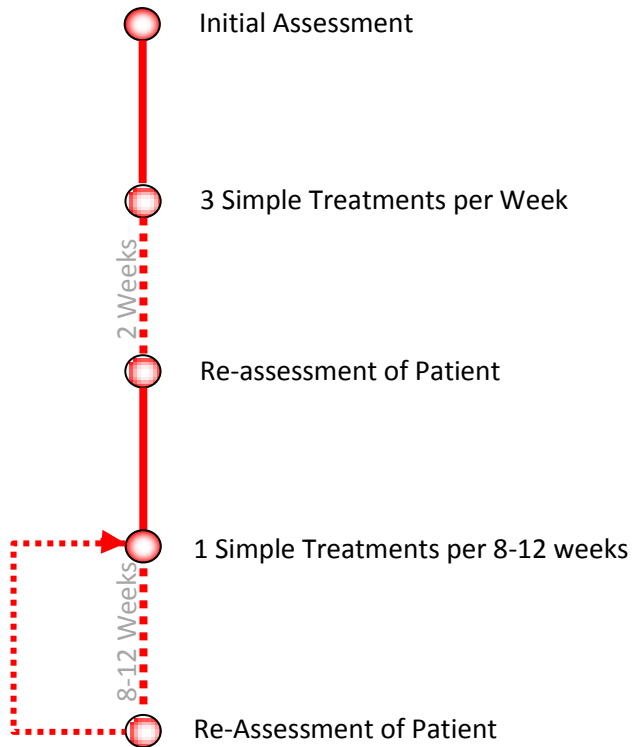
4 Week initial duration
1 Initial Assessment
28 Simple Treatments
2 Normal Treatments

Insulin - 2 visits per day



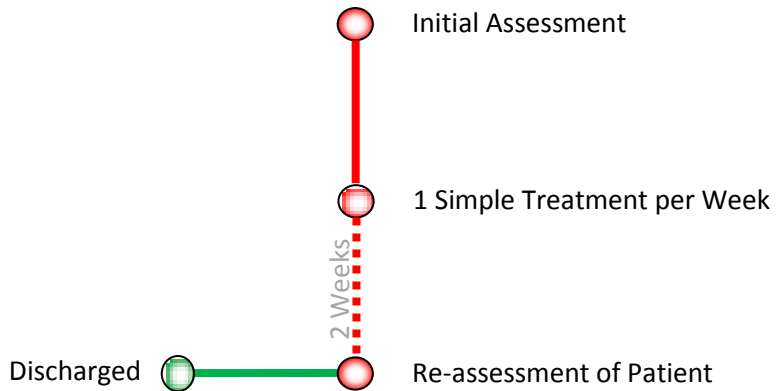
4 Week initial Duration
1 Initial Assessment
56 Simple Treatments
2 Normal Treatments

IM Injection



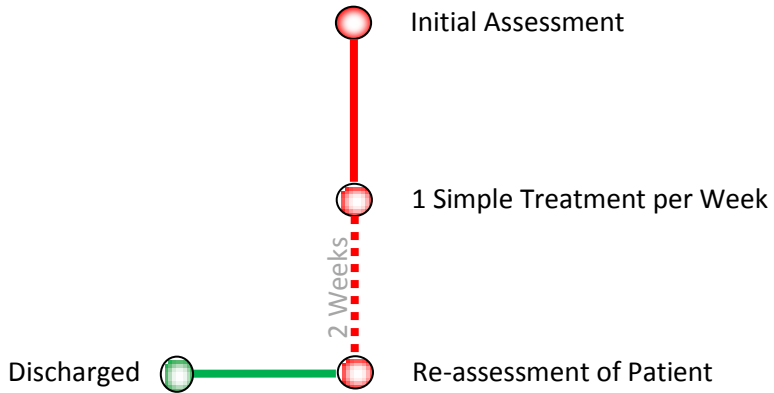
2 Week initial Duration
1 Initial Assessment
6 Simple Treatments
1 Normal Treatment

Stoma Care



- 2 Week initial Duration
- 1 Initial Assessment
- 2 Simple Treatments
- 1 Normal Treatment

Catheter Care



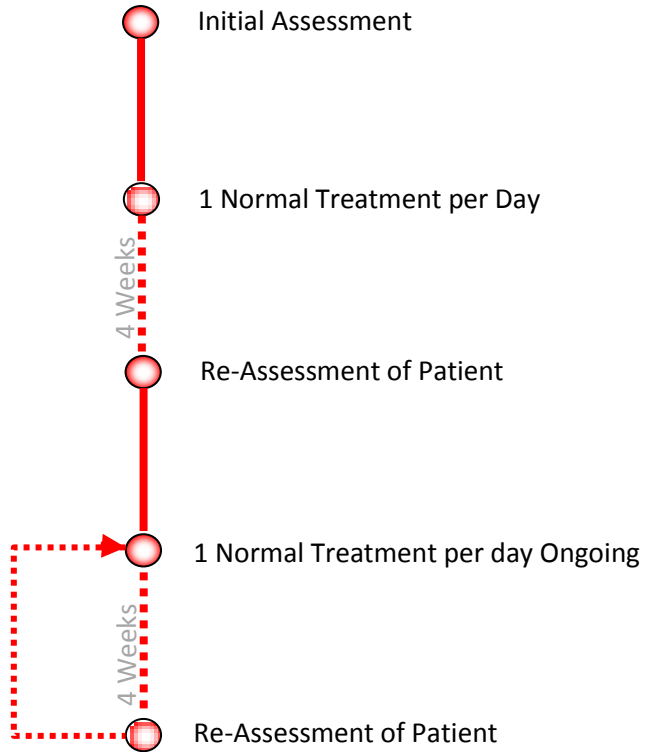
- 2 Week initial Duration
- 1 Initial Assessment
- 2 Simple Treatments
- 1 Normal Treatment

Venepuncture & Flu Vaccine

Discharged  1 Normal Treatment

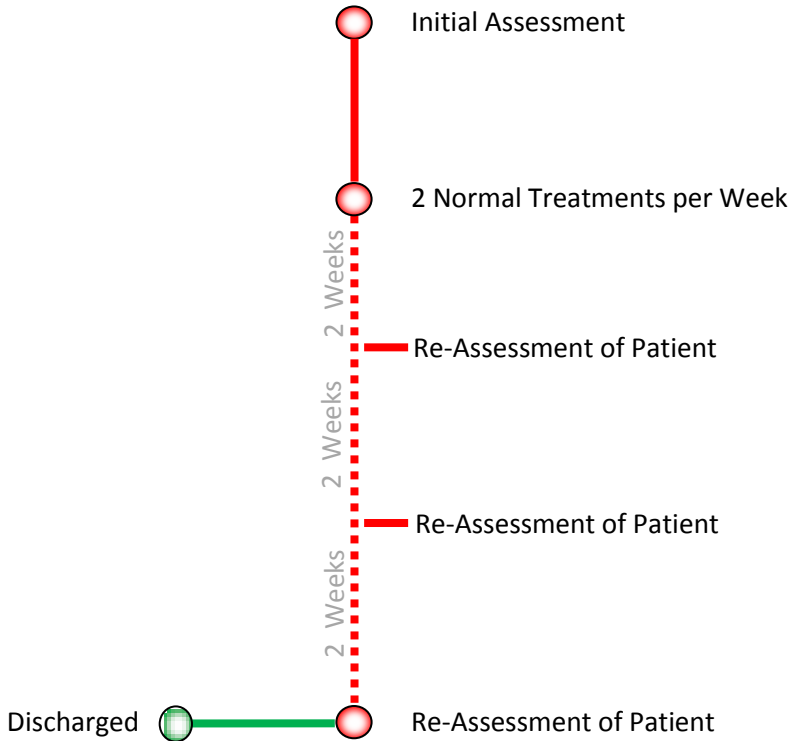
One off visit
1 Normal Treatment

Peg Feeding / Medication



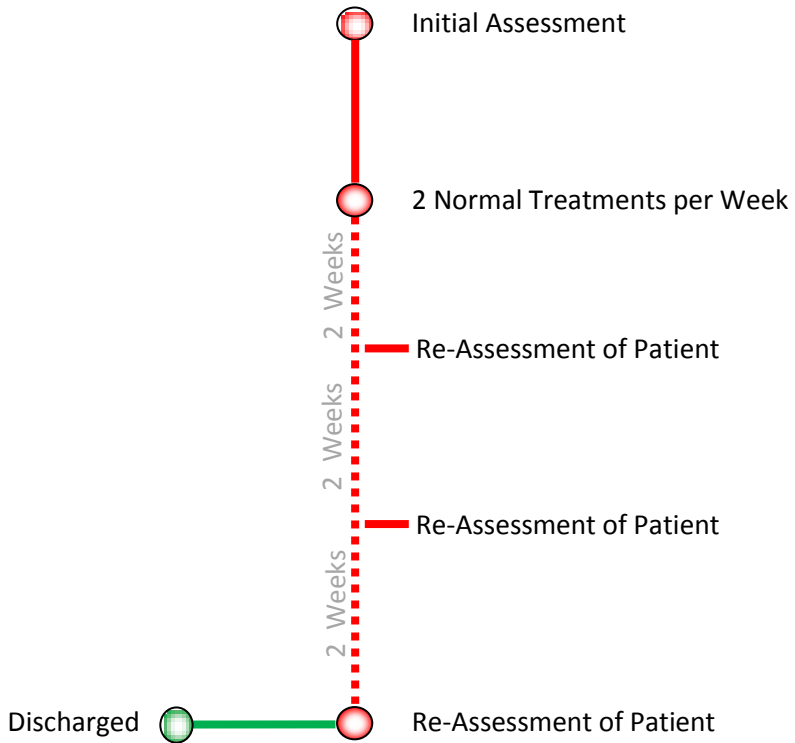
4 Weeks initial Duration
1 Initial Assessment
29 Normal Treatments

Post OP Dressing



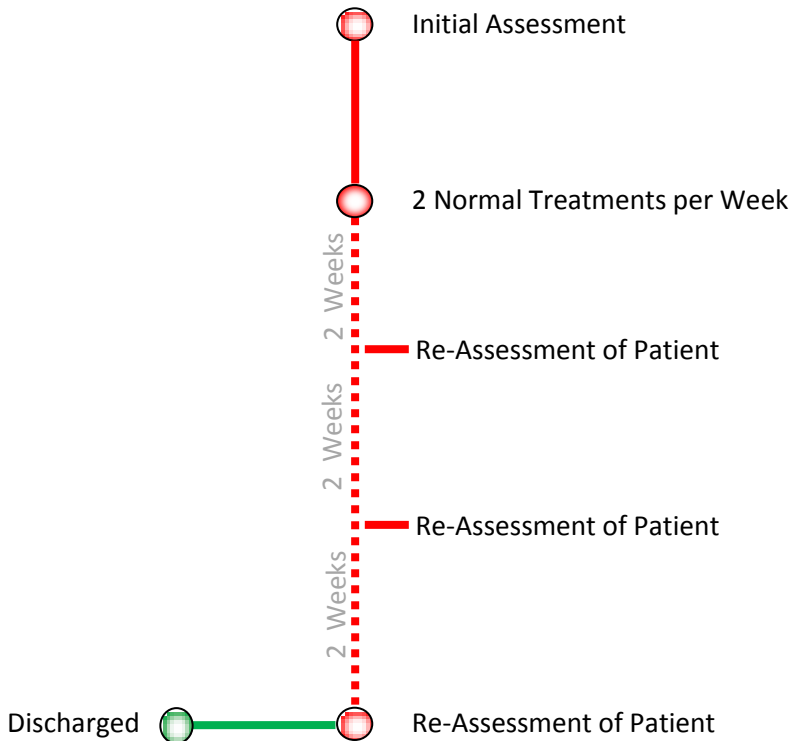
6 Weeks Duration
1 Initial Assessment
15 Normal Treatments

Wound Dressing



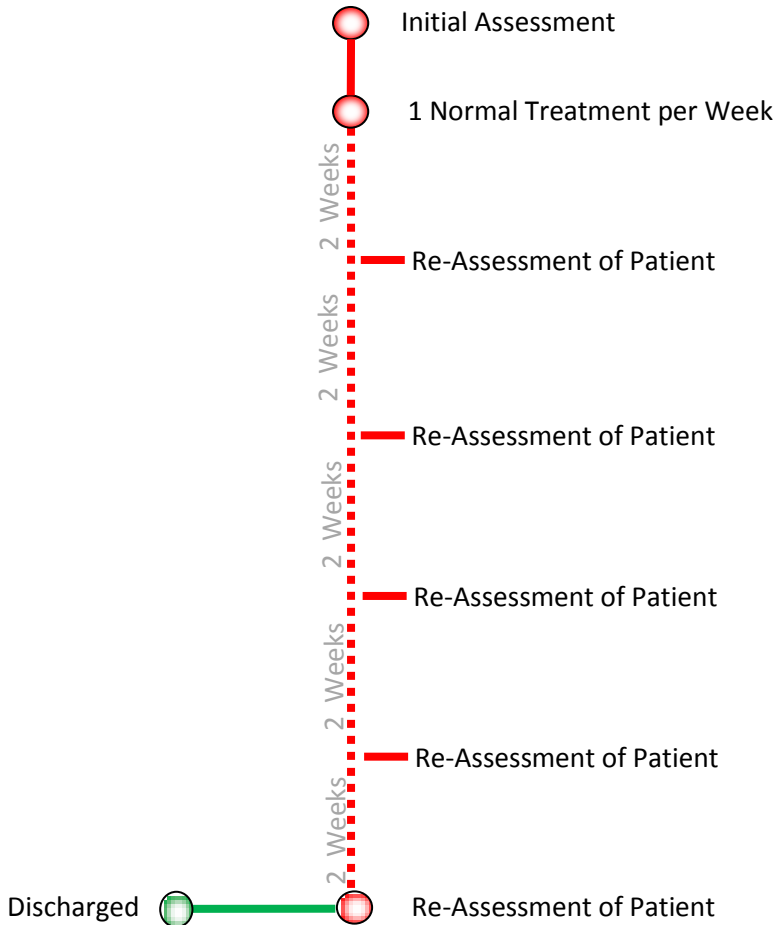
6 Weeks Duration
1 Initial Assessment
15 Normal Treatments

2 Layer Bandaging



6 Weeks Duration
1 Initial Assessment
15 Normal Treatments

3 and 4 Layer Bandaging

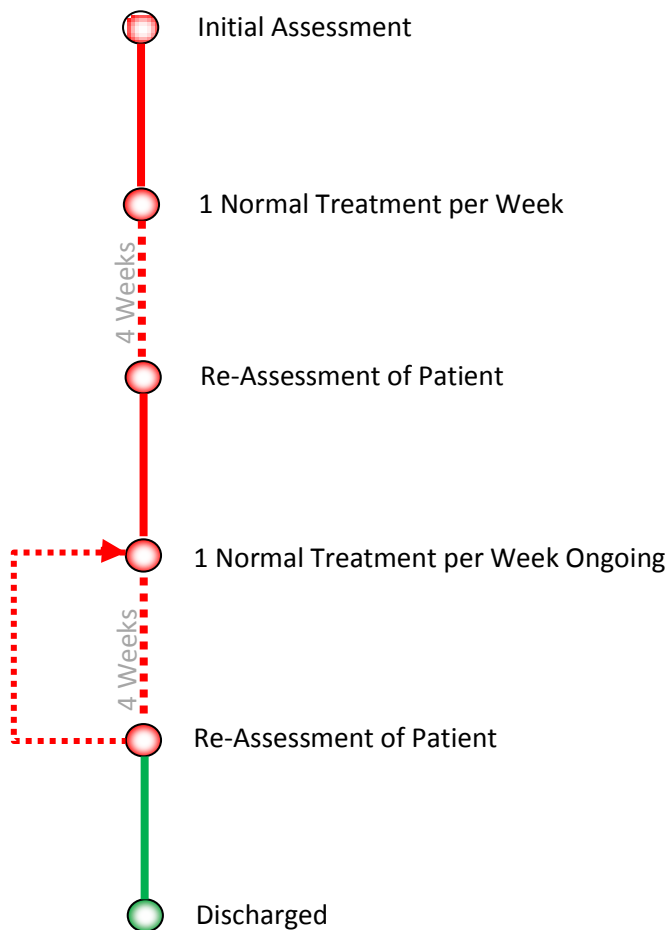


10 Weeks Duration

1 Initial Assessment

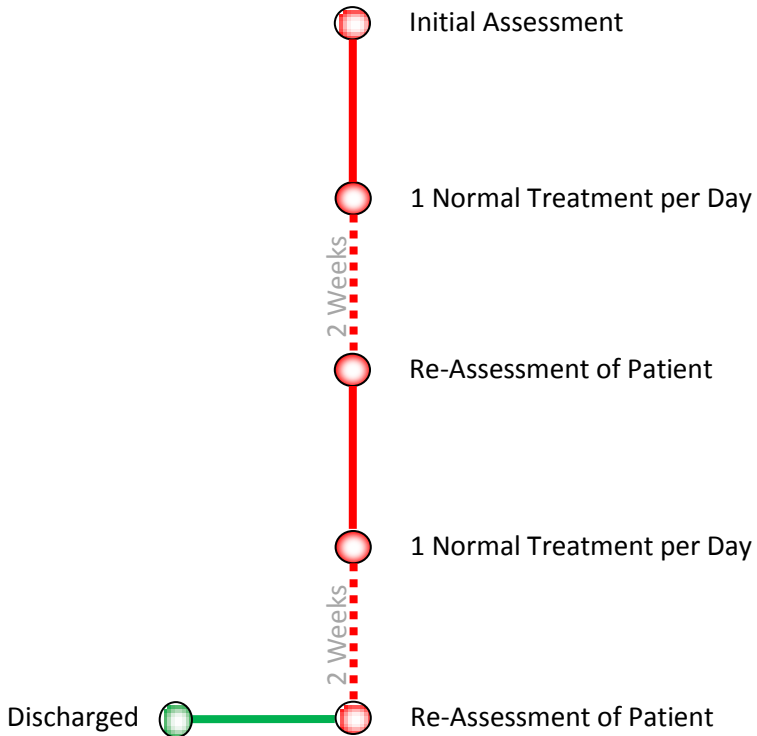
15 Normal Treatments

PIC Line



4 Weeks initial Duration
1 Initial Assessment
5 Normal Treatments

IV Therapy

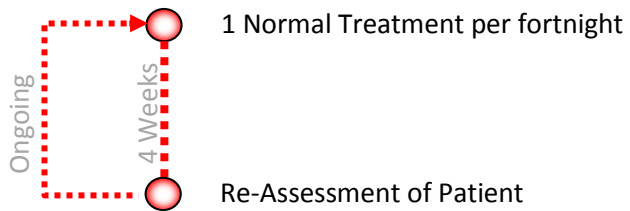


4 Weeks Duration

1 Initial Assessment

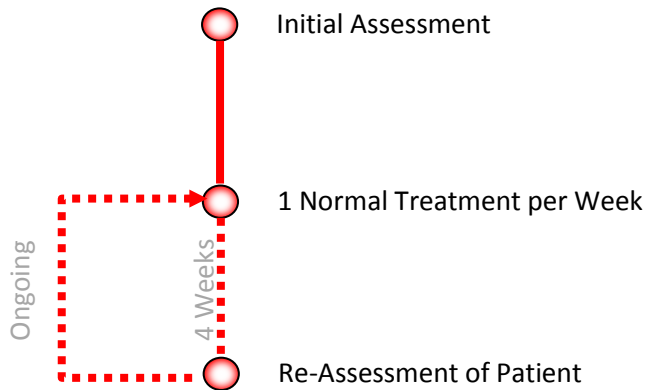
30 Normal Treatments

Palliative Support



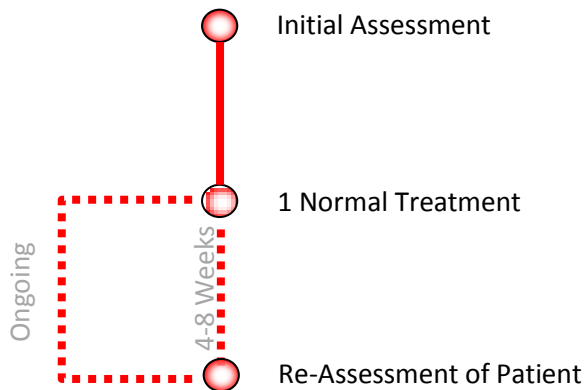
Ongoing Treatment
4 Week Review Cycle
3 Normal Treatments

EPO Injection



4 Weeks Initial Duration
1 Initial Assessment
5 Normal Treatments

Mattress Set Up



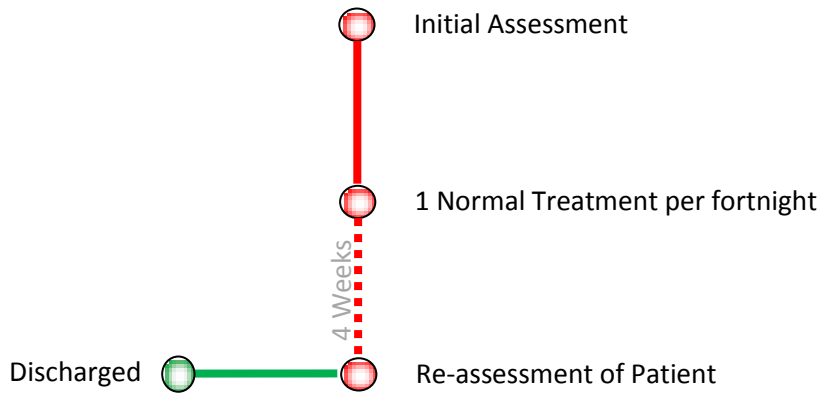
4-8 weeks rolling
1 Initial Assessment
2 Normal Treatments

Bowel Care Enema – 1 off Visit

Discharged    1 Normal Treatment

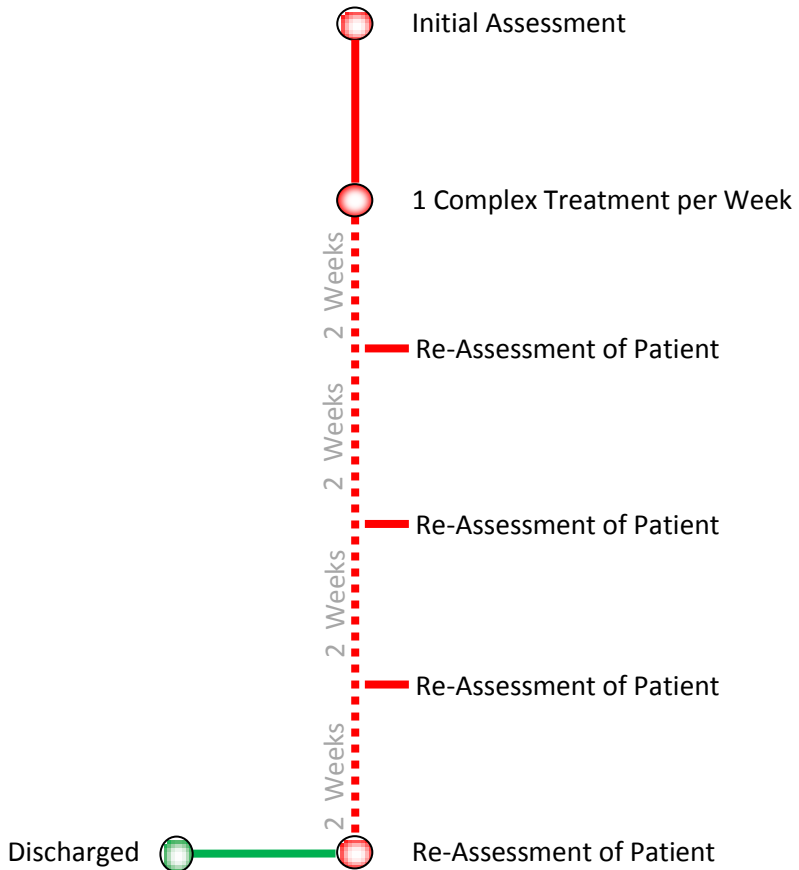
1 Normal Treatment

Bowel Care Enema – 4 week



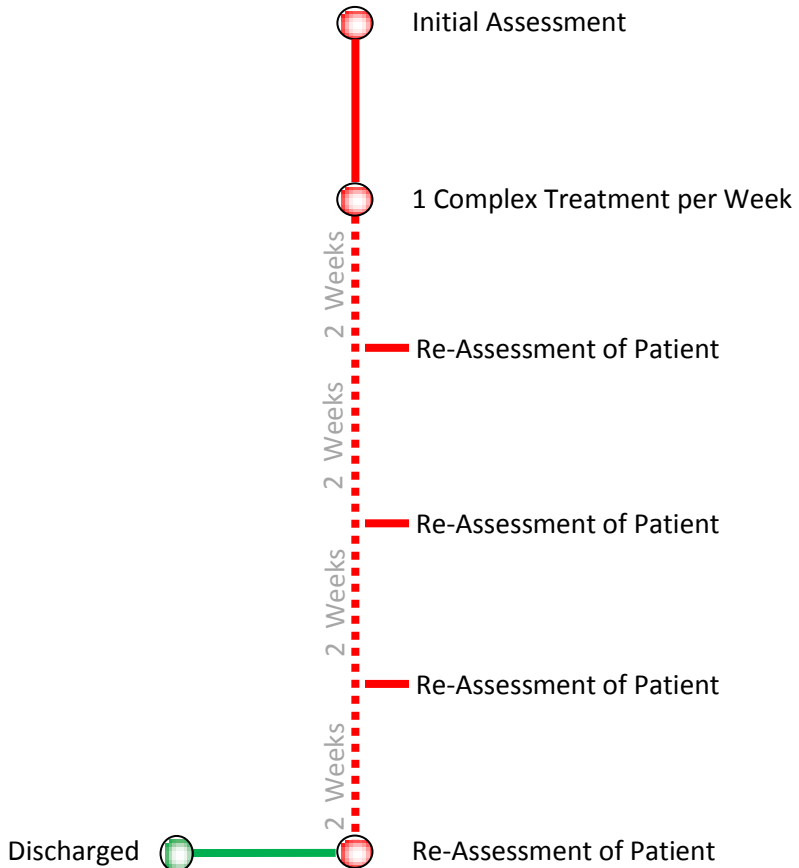
4 Week Duration
1 Initial Assessment
3 Normal Treatments

3 Layer Bandaging - Bilateral



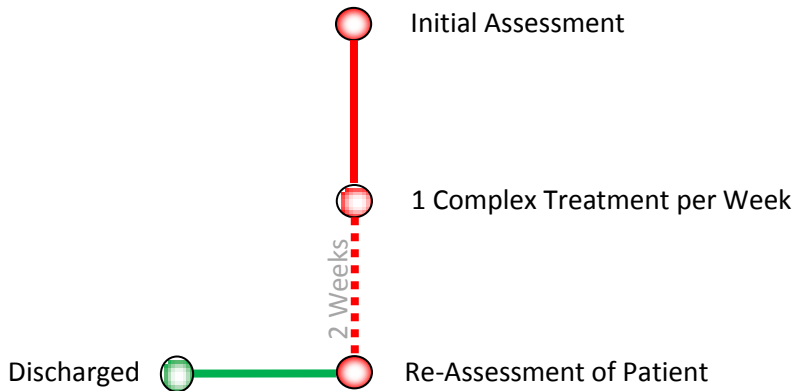
- 8 Weeks Duration
- 1 Initial Assessment
- 4 Normal Treatments
- 8 Complex Treatments

4 Layer Bandaging - Bilateral



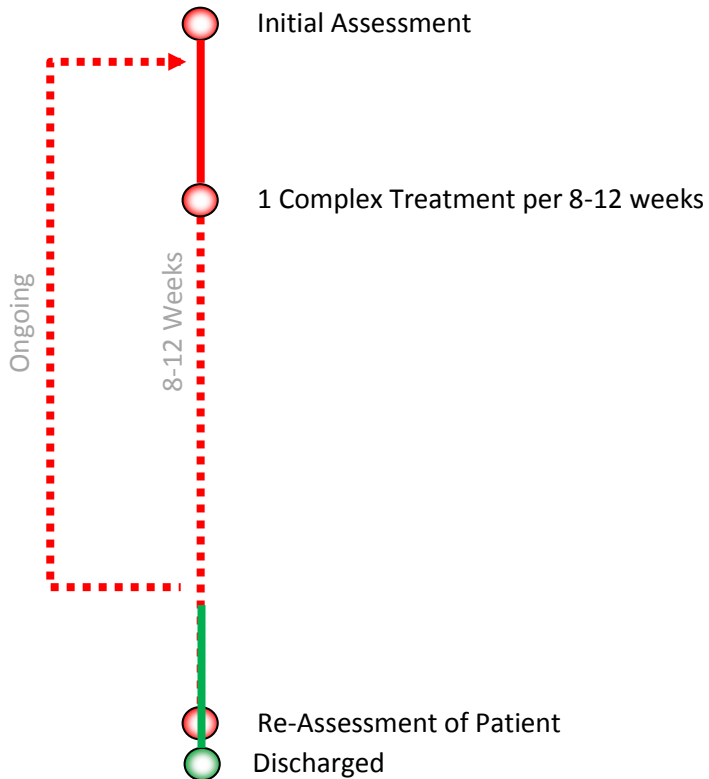
- 8 Weeks Duration
- 1 Initial Assessment
- 4 Normal Treatments
- 8 Complex Treatments

Continence Assessment



- 2 Weeks Duration
- 1 Initial Assessment
- 1 Normal Treatment
- 2 Complex Treatments

Re-Catheterisation



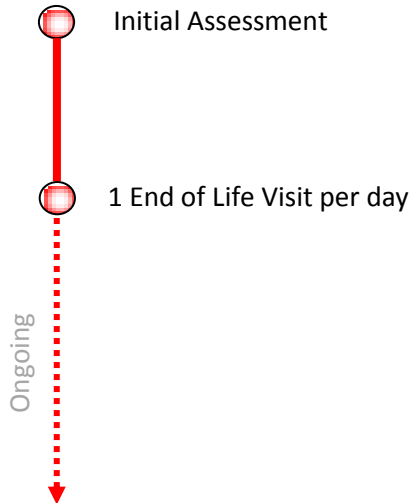
12 Weeks initial Duration

1 Initial Assessment

1 Normal Treatment

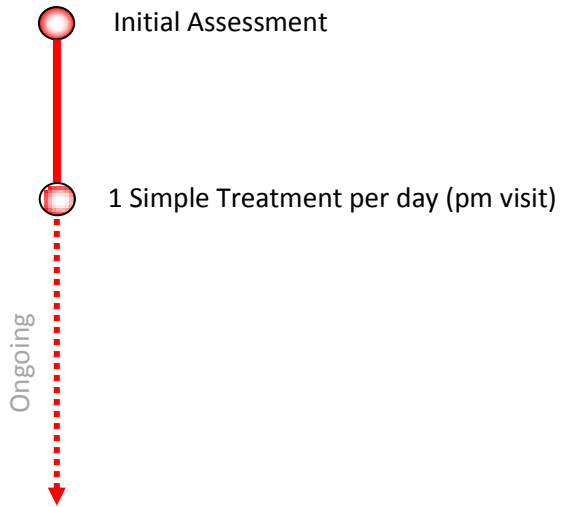
1 Complex Treatment

Terminal Care



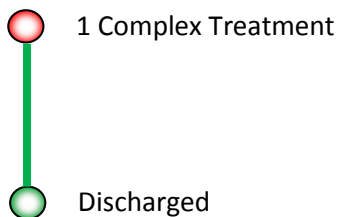
Ongoing treatment plan
1 Initial Assessment
1 Complex Treatment per Day

Terminal Care Support



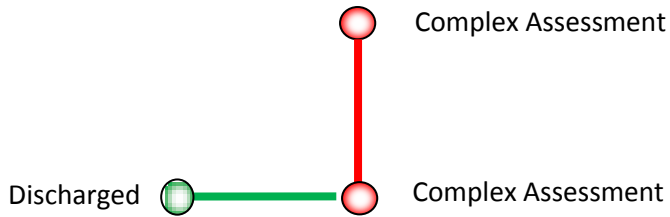
Ongoing treatment plan
1 Initial Assessment
1 Simple Treatment per day

Bereavement Visit



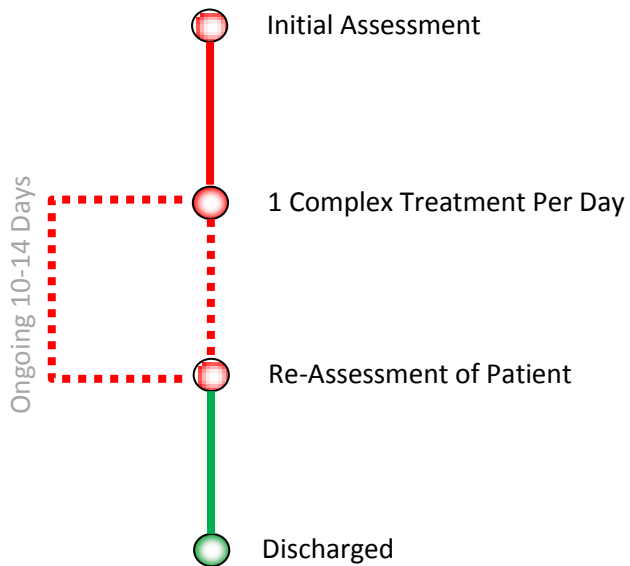
One off visit
1 Complex Treatment

Continuing Care Assessments / DST



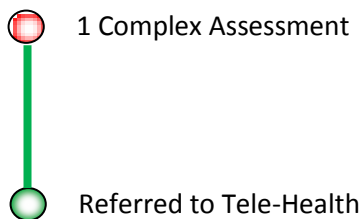
Ongoing treatment plan
1 Initial Assessment
1 Complex Treatment per Day

Virtual Ward: Monitoring



10-14 Days Duration
1 Initial Assessment
1 Complex Treatment per Day

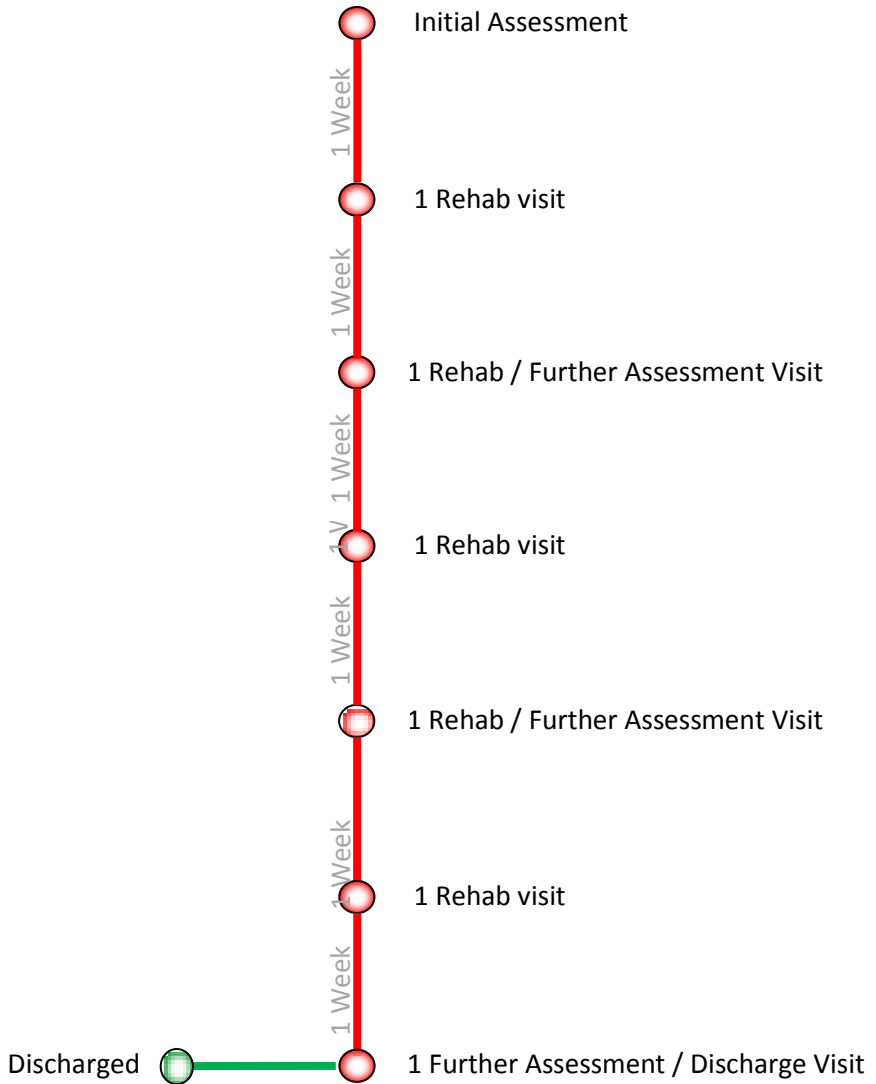
Tele-Health Assessment



1 Initial Assessment

Occupational Therapy

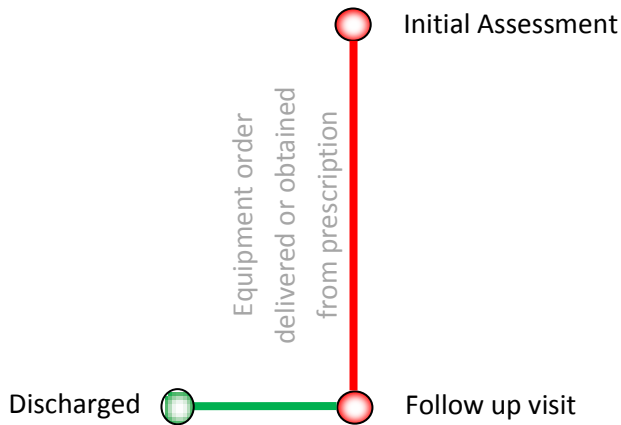
Rehabilitation



1 Initial Assessment

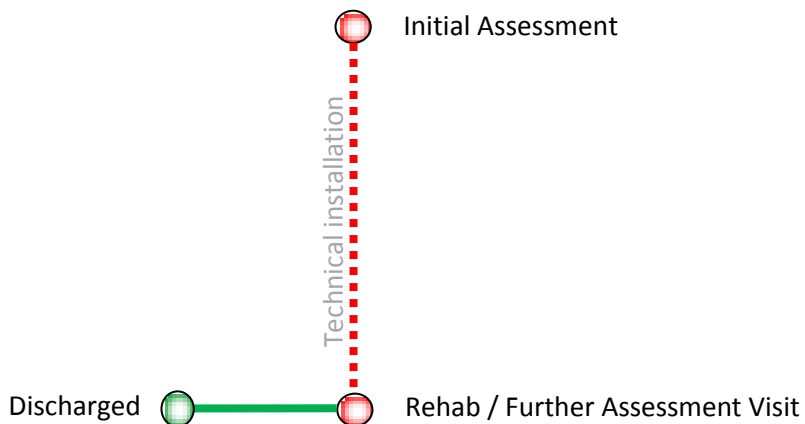
6 Rehab / Further Assessment / Discharge Visits

Simple Equipment



- 1 Initial Assessment
- 1 Follow up visit

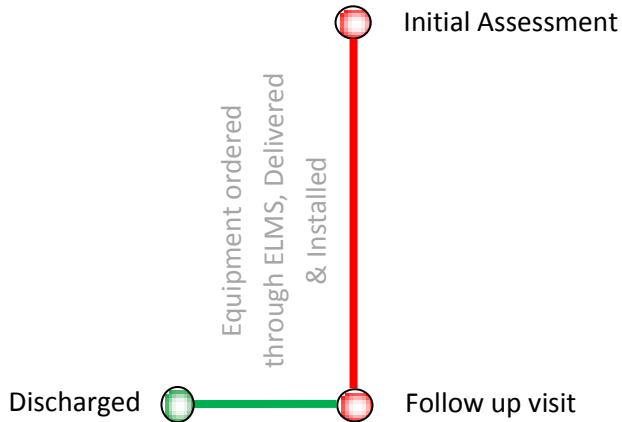
Technician Referral



1 Initial Assessment

1 Rehab / Further Assessment / Discharge Visit

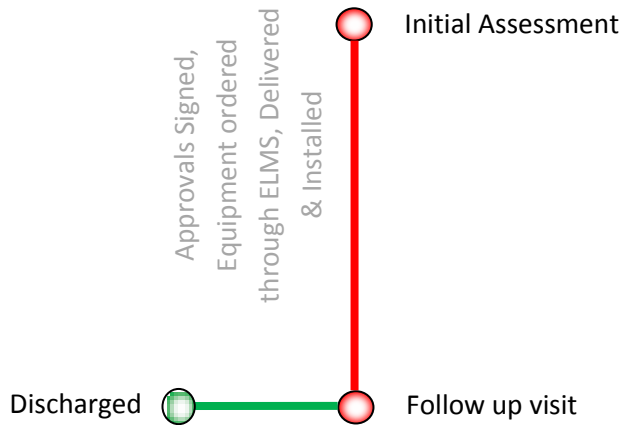
Complex Equipment, Stock: Panel Level



1 Initial Assessment

1 Rehab / Further Assessment / Discharge Visit

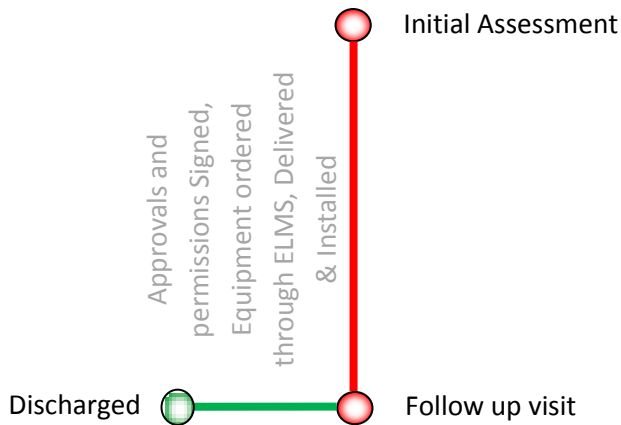
Complex equipment, non-stock special order: Panel level



1 Initial Assessment

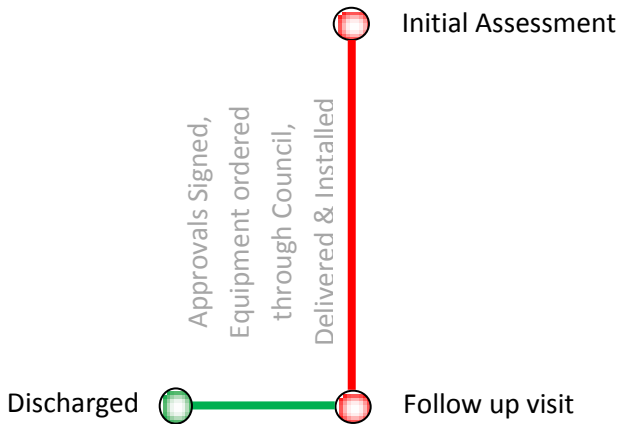
1 Rehab / Further Assessment / Discharge Visit

Minor adaptations for permanent work (external contractors). Tenure: owner occupied and private rented



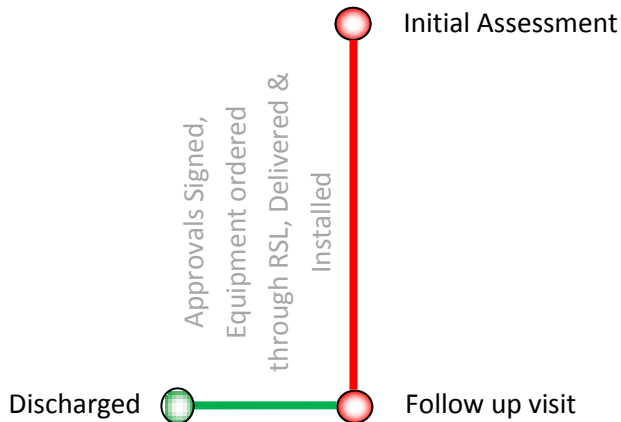
- 1 Initial Assessment
- 1 Follow up visit

Minor adaptations for permanent work (external contractors). Tenure: council



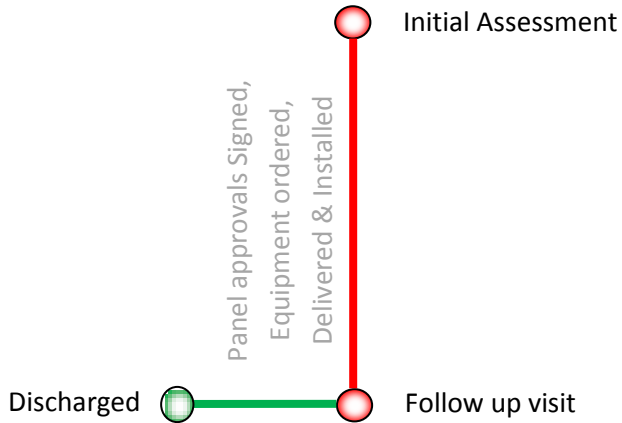
- 1 Initial Assessment
- 1 Follow up visit

Minor adaptations for permanent work (external contractors). Tenure: registered social landlords



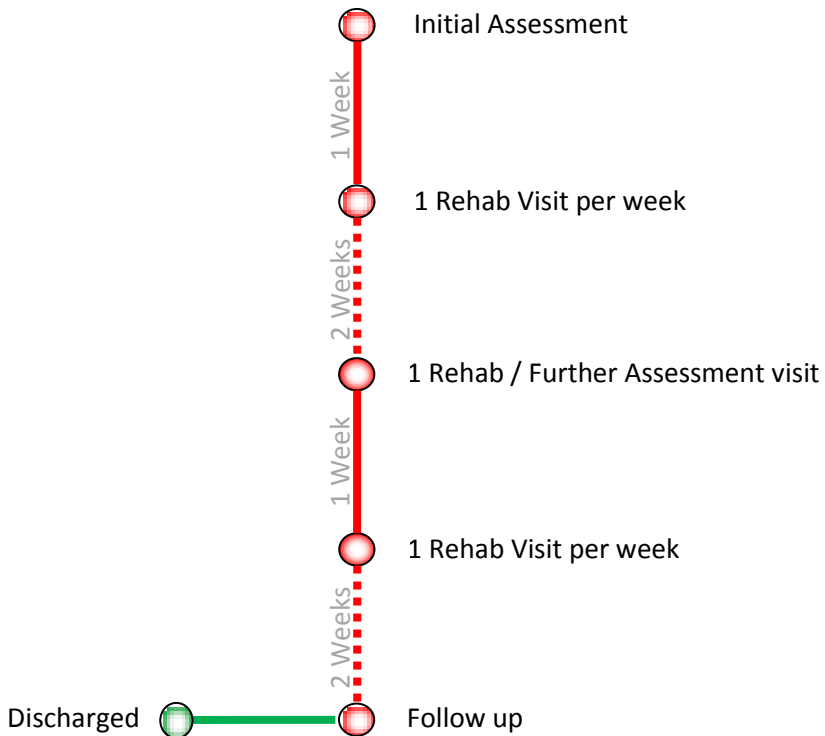
- 1 Initial Assessment
- 1 Follow up visit

Major adaptations



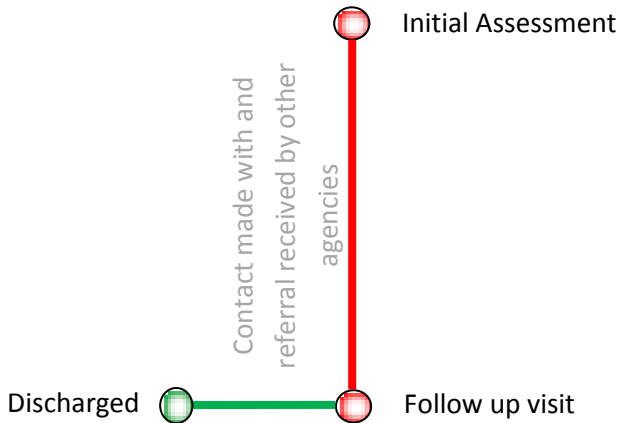
- 1 Initial Assessment
- 1 Follow up visit

Treatment interventions: e.g. confidence building, energy conservation



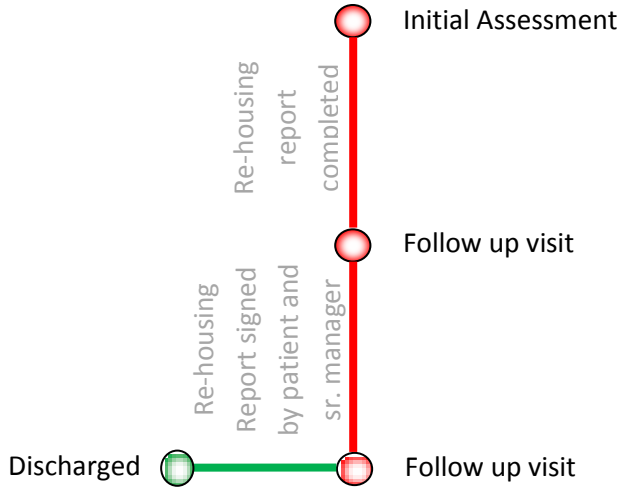
- 1 Initial Assessment
- 5 Rehab / Further Assessment / Discharge Visits
- 1 Follow up visit

Referrals and liaison with other agencies



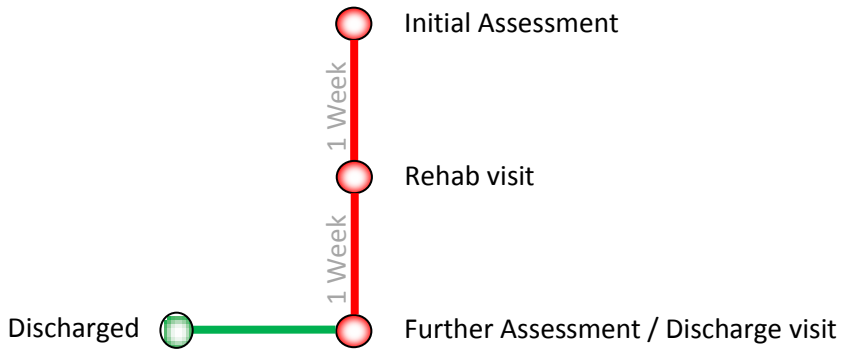
- 1 Initial Assessment
- 1 Follow up visit

Re - housing support



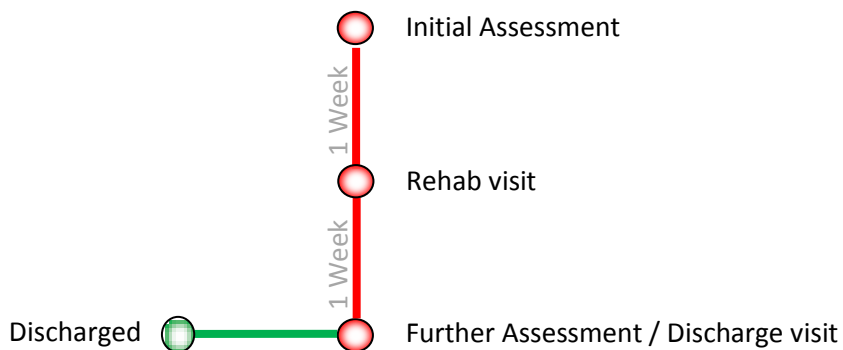
- 1 Initial Assessment
- 2 Follow up visits

Splinting - pre-fabricated



- 1 Initial Assessment
- 2 Rehab / Further Assessment / Discharge Visits

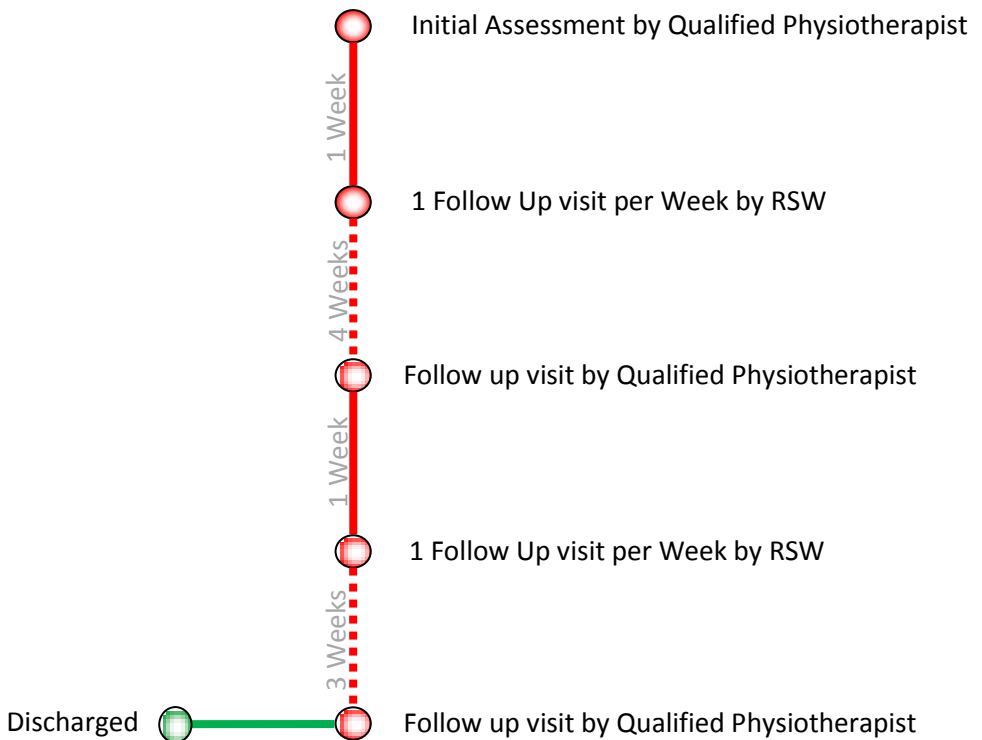
Splinting -custom made thermoplastics



- 1 Initial Assessment
- 2 Rehab / Further Assessment / Discharge Visits

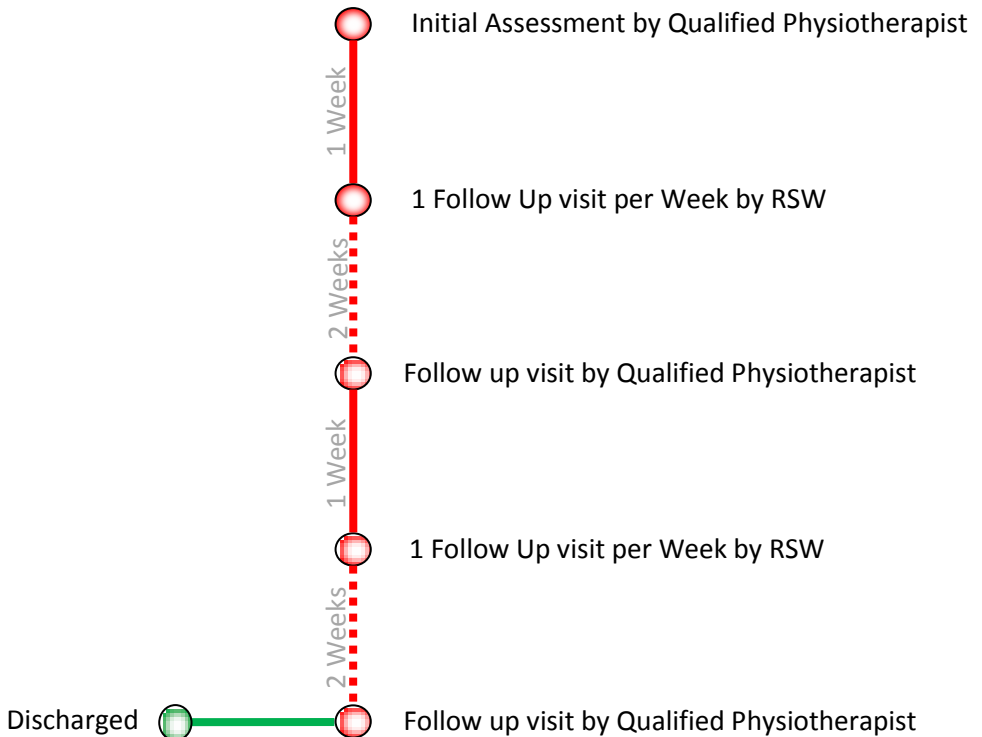
Physiotherapy

8 Sessions of Physiotherapy within 8 weeks



8 Week Max Duration
6 Rehab Support Worker Visits
3 Physiotherapist Visits

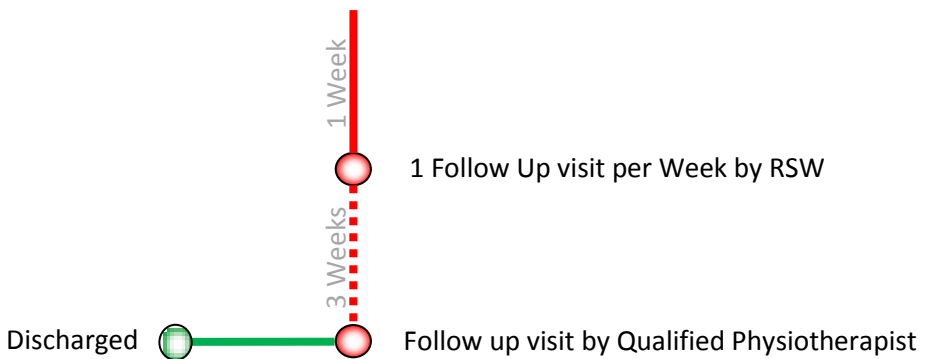
6 Sessions of Physiotherapy within 6 weeks



6 Week Max Duration
4 Rehab Support Worker Visits
3 Physiotherapist Visits

Additional 2 Sessions of Physiotherapy

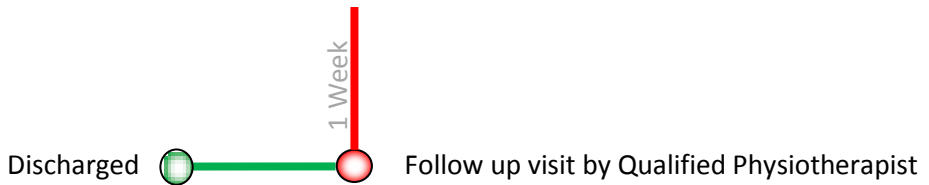
Previous Treatment Plan



- 2 Week Max Duration
- 1 Rehab Support Worker Visit
- 1 Physiotherapist Visit

Additional 1 Session of Physiotherapy

Previous Treatment Plan



1 Week Max Duration
1 Physiotherapist Visit