

Board of Directors Meeting in Public

Thursday 25 November 2021 from 13:00-15:00

At The Rufus Centre, Steppingley Road, Flitwick Bedford MK45 1AH and by Zoom (for members of the Public and Governors)

12:15 – 13:00 Lunch

15:05 – 15:30 QI presentation on reducing backlogs in the Bedfordshire podiatry service

AGENDA: Part 1

			LEAD	TIME
Opening Matters				
1	Welcome and Apologies for Absence*	Note	Mark Lam	13:00
2	Patient Story: Vaccination Champion / Buddy	Note		
3	Declarations of Interests	Assurance	Mark Lam	13:25
4	Minutes of the Previous Meeting held in Public on 23 September 2021	Approve	Mark Lam	
5	Action Log and Matters Arising from the Minutes	Review	Mark Lam	
6	Chair's Report	Note	Mark Lam	13:30
7	Chief Executive's Report	Note	Paul Calaminus	13:40
Quality and Performance				
8	Quality Report	Assurance	Dr Amar Shah	13:50
9	Performance Report	Assurance	Dr Amar Shah	14:00
10	Winter Planning	Assurance	Edwin Ndlovu	14:10
11	CQC Update	Assurance	Lorraine Sunduza	14:20
People				
12	People Plan Update	Assurance	Tanya Carter	14:30
Finance				
13	Finance Report	Assurance	Steven Course	14:45
Governance				
14	Trust Board Committees:	Assurance	Mark Lam	14:55
	• Appointments & Remuneration Committee			

LEAD**TIME**

- Audit Committee
 - Board Assurance Framework (BAF)
- Finance, Business & Investment Committee
- Integrated Care & Commissioning Committee
- People Participation Committee
- Quality Assurance Committee
 - Revalidation of Doctors

15	Board of Directors Forward Plan	Note	Mark Lam
16	Any Other Urgent Business*: <i>previously notified to the Chair</i>	Note	Mark Lam
17	Questions from the Public*		Mark Lam
18	Dates of Future Meetings: <ul style="list-style-type: none">• Thursday 27 January 2022• Thursday 24 March 2022• Thursday 26 May 2022• Thursday 28 July 2022• Thursday 29 September 2022• Thursday 24 November 2022• Thursday 26 January 2023• Thursday 30 March 2023		

All meetings will commence at 13:00

12:00 – 13:00 Lunch

15:05 – 15:30 A teatime presentation focusing on QI or people participation will follow the Trust Board meeting in public

**verbal update*

Mark Lam
Chair of the Trust