

Information Governance

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26 November 2020

Our reference: FOI DA3523

I am responding to your request for information received 17 August 2020. I am sorry for the delay in responding to your request. This has been treated as a request under the Freedom of Information Act 2000.

I am now enclosing a response which is attached to the end of this letter. Please do not hesitate to contact me on the contact details above if you have any further queries.

Yours sincerely,

Keshia Harvey
Information Governance Manager

If you are dissatisfied with the Trust's response to your FOIA request then you should contact us and we will arrange for an internal review of this decision. If you remain dissatisfied with the decision following our response to your complaint, you may write to the Information Commissioner for a decision under Section 50 of the Freedom of Information Act 2000. The Information Commissioner can be contacted at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Tel: 0303 123 1113
Web: www.ico.org.uk

Please note that the data supplied is not allowed to be re-used and/or published without the explicit consent of East London NHS Foundation Trust. Please contact the signatory to request permission if this is your intention

Chair: Mark Lam

Interim Chief Executive: Paul Calaminus

We care

We respect

We are inclusive

Request:

This is an information request relating to travel expenses.

**Please include the information for each of the following periods:
2019-20;
and April 2020 to the present day:**

Question 1. The total cost of travel expenses for staff including travel by flight, train and car.

Answer: Please see table below:

	Total (£)
2019-2020	366,360.44
2020-date	15,076.86

Please note that this does not include single staff expenses forms or petty cash. We do not record this information separately. In order to produce this information, staff would have to review every expenses form and petty cash request to establish the reason funds.

Question 2. The details of the top three most expensive trips, including their cost, mode of travel as well as arrival and departure destinations.

Answer: The systems do not allow us to identify which trips have been reimbursed and provide an accurate account of the three most expensive trips paid for by the Trust. The information is not recorded in the format requested and therefore not disclosable.