

Information Governance

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Russia Lane
London
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Email elft.foi@nhs.net

Website: <https://www.elft.nhs.uk>

11 October 2021

Our reference: FOI DA3717

I am responding to your request for information received 23 February 2021. I am sorry for the delay in responding to your request. This has been treated as a request under the Freedom of Information Act 2000.

I am now enclosing a response which is attached to the end of this letter. Please do not hesitate to contact me on the contact details above if you have any further queries.

Yours sincerely,



Keshia Harvey
Information Governance Manager

If you are dissatisfied with the Trust's response to your FOIA request then you should contact us and we will arrange for an internal review of this decision.

If you remain dissatisfied with the decision following our response to your complaint, you may write to the Information Commissioner for a decision under Section 50 of the Freedom of Information Act 2000. The Information Commissioner can be contacted at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Tel: 0303 123 1113
Web: www.ico.org.uk

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Chair: Mark Lam

Chief Executive: Paul Calaminus

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Request:

Dear FOI Team,

Please could you assist in the following:

Question 1. Which department or departments are responsible for overseeing legal affairs when your Foundation Trust is a party to a legal Hearing e.g. Legal Services, HR? Legal hearings such as those brought against the Trust – (high court, coroners court, criminal proceedings), or more internal matters eg. Employment Tribunal

Clarification from requester

By legal hears I'm referring to matter like County Court, Magistrate Court, High Court, Court of Protection, Arbitration, Tribunals (Land, Tax), Arbitrations, etc.

Answer: The Legal Affairs team oversees legal affairs pertaining to Coronial Inquests, Clinical Negligence, Liability to Third Party Claims and Court of Protection proceedings.

The People and Culture team oversees legal affairs pertaining to employment matters.

Question 1i. Please can you provide the name and contact details of the people overseeing this department(s)?

Answer: Jane Quinn. Associate Director of Legal Affairs –jane.quinn2@nhs.net
Tanya Carter, Chief People Officer –tanya.carter@nhs.net

Question 1ii. Within this department(s), please, can you provide the details of staff who are responsible for day-to-day managing of the following legal areas;

- a. Commercial Litigation**
- b. Crime**
- c. Crime-Fraud**
- d. Employment**
- e. Intellectual Property**
- f. Litigation General.**

Answer: Within these departments, employment matters are dealt with by the Chief People Officer's department and Litigation General is managed by the Legal Affairs department.

Question 2. Which department or departments are responsible for managing/supporting staff who are giving evidence at a legal hearing i.e. providing time off to attend court or providing support with training.

Answer: Staff are supported by different teams dependent on the type of legal hearing.

Line Managers are also generally responsible for providing support which may include training or arranging time to attend Court.

The Trust's Employee Assistance Programme also provides external support to individual members of staff.

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Question 2i. Please can you provide the name and contact details of the people overseeing this department(s)?

- a. **Commercial Litigation**
- b. **Crime**
- c. **Crime-Fraud**
- d. **Employment**
- e. **Intellectual Property**
- f. **Litigation General.**

Answer:

- Commercial Litigation - Mohit Venkataram, Executive Commercial Director, mohit.venkataram@nhs.net
- Crime – this would be dependent on the ‘crime’. However, the Trust’s Health, Safety & Security Manager would be involved.

Abiola Ajayi-Obe, Associate Director of Risk and Governance
Abiola.Ajayi-Obe@nhs.net

- Crime-Fraud - Head of Counter Fraud
Steven Course, Chief Finance Officer & Deputy CEO
s.course@nhs.net
- Employment - Tanya Carter, Chief People Officer,
tanya.carter@nhs.net
- Intellectual Property - Mohit Venkataram, Executive Commercial Director, mohit.venkataram@nhs.net
- Litigation General - Legal Affairs team
Jane Quinn. Associate Director of Legal Affairs –
jane.quinn2@nhs.net