



**East London**  
NHS Foundation Trust

**Information Governance**

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8 April 2021

**Our reference: FOI DA3755**

I am responding to your request for information received 7 April 2021. This has been treated as a request under the Freedom of Information Act 2000.

I am now enclosing a response which is attached to the end of this letter. Please do not hesitate to contact me on the contact details above if you have any further queries.

Yours sincerely,

Keshia Harvey  
Information Governance Manager

If you are dissatisfied with the Trust's response to your FOIA request then you should contact us and we will arrange for an internal review of this decision.

If you remain dissatisfied with the decision following our response to your complaint, you may write to the Information Commissioner for a decision under Section 50 of the Freedom of Information Act 2000. The Information Commissioner can be contacted at:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

Tel: 0303 123 1113  
Web: [www.ico.org.uk](http://www.ico.org.uk)

**Please note that the data supplied is not allowed to be re-used and/or published without the explicit consent of East London NHS Foundation Trust. Please contact the signatory to request permission if this is your intention**

Chair: Mark Lam

Chief Executive: Paul Calaminus

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*We are inclusive*

**Request:**

Dear East London NHS Foundation Trust, In January 2019, the Government announced its new NHS Long Term Plan, and part of that plan requires all secondary healthcare providers to transition to digital records by 2023. We are now two years into the plan, and we would like to establish where your Trust is within the process. We would be grateful if you could respond to the questions below.

**Question 1.** Have you already started digital conversion of your paper medical records? YES/NO If YES, which outsource provider do you use?

**Question 1a.** Do you undertake any scanning in-house? YES/NO

**Question 2.** If you have not yet started to digitise your medical records do you have a timescale for when you would like to start this project?

Please advise one of the following.

- Within 6 months
- Within 12 months
- Within 18 months
- Within 24 months
- Other (please state estimated timescale) • No plans

**Question 3.** If you are planning a digital transformation project, how will you manage the procurement?

- OJEU • Framework
- Other (please advise which)

**Question 3a.** If the answer is Framework, which framework will you use?

Please advise one of the following.

- LPP
- ESPO
- SBS
- H.T.E.
- NOE CPC
- Other (please advise which)

**Question 4.** Who has responsibility for digital transformation/medical records digitisation within the Trust?

Please provide:

- Name
- Job title
- Contact details

**Answer:** The Trust has reviewed your request 1-4 for information under the Freedom of Information Act (FOI) 2000.

Section 21(1) of the FOI Act states:

*(1) Information which is reasonably accessible to the applicant otherwise than under section 1 is exempt information.*

The information requested is accessible here:

<https://www.elft.nhs.uk/uploads/files/1/FOI/ANON%20Response%20-%20FOI%20DA3615.pdf>

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**Question 5. Does the Trust have an EDMS (Electronic Document Management System)? YES/NO**

**If YES:**

- Which system is in use?
- When does the contract expire?

**If NO, does the Trust have a plan to procure an EDMS?  
YES/NO**

Answer: The Trust does not have an EDMS.

**Question 6. What are the timescales to procure an EDMS? Please advise one of the following.**

- Within 6 months
- Within 12 months
- Within 18 months
- Within 24 months
- Other (please state estimated timescale) • No plans

Answer: The Trust uses electronic clinical records systems as in 7 below.

Our corporate records are held on secure network drives. We are therefore unlikely to procure an EDMS

**Question 7. Which EPR (Electronic Patient Record) systems does the Trust use?**

Answer: The Trust uses:  
RiO  
IAPTUS  
EMIS  
SystemOne  
CarePath

**Question 8. Does the Trust have the ability to deliver “Virtual Clinics”?  
YES/NO**

Answer: Yes, the Trust has the ability to deliver “Virtual Clinics”.