

## **Information Governance**

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16<sup>th</sup> September 2019

Our reference: FOI DA3214

I am responding to your request for information received 31<sup>st</sup> August 2019. This has been treated as a request under the Freedom of Information Act 2000.

I am now enclosing a response which is attached to the end of this letter. Please do not hesitate to contact me on the contact details above if you have any further queries.

Yours sincerely,

Ayomide Adediran
Information Governance Coordinator

If you are dissatisfied with the Trust's response to your FOIA request then you should contact us and we will arrange for an internal review of this decision. If you remain dissatisfied with the decision following our response to your complaint, you may write to the Information Commissioner for a decision under Section 50 of the Freedom of Information Act 2000. The Information Commissioner can be contacted at:

Information Commissioner's Office Wycliffe House Water Lane Wilmslow Cheshire SK9 5AF

Tel: 0303 123 1113 Web: <u>www.ico.org.uk</u>

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Chair: Marie Gabriel Chief Executive: Dr Navina Evans

## Request:

Question 1. I would like to request information on the total amount of money ELFT has spent on issuing new "Hello my name is..." badges to staff members.

Answer: £10,116

This should include:

Question 2. Ordering cost (i.e. per badge)

Answer: £2.40 per badge

Question 3. Total number of badges ordered

Answer: 4,215 badges

Question 4. Postage

Answer: Nil - postage costs are included in the unit price.

Question 5. VAT, etc.

Answer: £2,023.20

Question 6. I would also like to request information on what budget this money was taken from, i.e. a national scheme, winter pressure money, individual borough budgets, etc.

Answer: The Trust holds income and expenditure reserves as part of the

annual budget to allow for items of expenditure such as this that occur

during the year, from which this expenditure was funded.

Question 7. As far as I am aware this only pertains to fiscal years 2018-2019 & 2019-2020, however if spending precedes these years could information please be provided for prior years.

Answer: Spending does not precede fiscal years 2018-2019 & 2019-2020.

Chair: Marie Gabriel Chief Executive: Dr Navina Evans