Information Governance
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Our reference: FOI DA3335

Thank you for your request for information received 18th December 2019. I am sorry for the delay in responding to you. This has been treated as a request under the Freedom of Information Act 2000.

I am now enclosing a response which is attached to the end of this letter. Please do not hesitate to contact me on the contact details above if you have any further queries.

Yours sincerely,

Ayomide Adediran
Information Governance Coordinator

Chair: Marie Gabriel   Chief Executive: Dr Navina Evans

Request:

Question 1. **How many staff do you currently employ to undertake RTT validation tasks?**

Answer: The Trust does not employ staff specifically to carry out RTT validation tasks.

Question 2. **How many more permanent or temporary staff are expected to be needed over the next 12 months?**

Answer: Not applicable.

Question 3. **How many open RTT pathways do you have currently?**

Answer: The Trust is unable to give an exact figure as this is constantly evolving.

Question 4. **How many staff do you currently employ to undertake clinical coding validation tasks?**

Answer: The Trust does not employ staff for clinical coding. This service is provided by an external company.

Question 5. **How many more permanent or temporary staff are expected to be needed over the next 12 months?**

Answer: Zero.

Question 6. **Do you operate and utilise a live bed state system?**

Answer: Yes.

Question 7. **Has your organisation implemented any centralised or 24 hour bed management process, or have an automatic electronic utilisation data capture solution. If so, which processes or solutions are in use?**

Answer: The Trust uses RiO and we have a 24 hour bed management process.

Question 8. **What is the name, job title, and department contact email address of the primary decision maker for change control of the bed state process?**

Answer: The Trust does not have designated or named person as the primary decision maker for change control of the bed state process. This is collective responsibility for all.

Question 9. **How many Urgent Care/Emergency Department staff have access to the spine lookup and validation service to verify demographics at the point of patient registration?**

Answer: The Trust is unable to provide a definitive number of urgent care/emergency department staff who have access to the spine lookup and validation service due to the complexity of rotation of staff.