

**Information Governance**

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9<sup>th</sup> January 2020

**Our reference: FOI DA3342**

I am responding to your request for information received on 3<sup>rd</sup> January 2020. This has been treated as a request under the Freedom of Information Act 2000.

I am now enclosing a response which is attached to the end of this letter. Please do not hesitate to contact me on the contact details above if you have any further queries.

Yours sincerely,

Ayomide Adediran  
Information Governance Coordinator

If you are dissatisfied with the Trust's response to your FOIA request then you should contact us and we will arrange for an internal review of this decision. If you remain dissatisfied with the decision following our response to your complaint, you may write to the Information Commissioner for a decision under Section 50 of the Freedom of Information Act 2000. The Information Commissioner can be contacted at:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

Tel: 0303 123 1113  
Web: [www.ico.org.uk](http://www.ico.org.uk)

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**Request:**

**For each of the different contracts below, can you please provide me with all the information using the questions below**

- **Office and building cleaning – Service contract that is focus around office, commercial and building cleaning services.**
- **Lift service and maintenance – Service contract for lift service and maintenance.**
- **Food – Service contract that is focused around catering services.**
- **General waste services contracts – The organisation's primary general waste service contract.**
- **Laundry services where clothes and linen can be washed and ironed.**

**Contract profile questionnaire for each type of contract:**

- Question 1. Supplier/Provider of the services**  
**Question 2. Total Annual Spend – The spend should only relate to each of the service contract listed above.**  
**Question 3. A description of the services provided under this contract please includes information if other services are included under the same contract.**  
**Question 4. The number of sites the contract covers**  
**Question 5. The start date of the contract**  
**Question 6. The end date of the contract**  
**Question 7. The duration of the contract, please include information on any extensions period.**  
**Question 8. Who within the organisation is responsible for each of these contracts? Name, Job Title, contact number and email address.**

**Answer:**

**Please see answers for each contract below.**

**Office and building cleaning – Service contract that is focus around office, commercial and building cleaning services.**

**Question 1. Supplier/Provider of the services**

**Answer:** G4S.

**Question 2. Total Annual Spend – The spend should only relate to each of the service contract listed above.**

**Answer:** Overall contract £6.5m.

**Question 3. A description of the services provided under this contract please includes information if other services are included under the same contract.**

Answer: Soft FM.

**Question 4. The number of sites the contract covers**

Answer: 71.

**Question 5. The start date of the contract**

Answer: 1 December 2019.

**Question 6. The end date of the contract**

Answer: 30 November 2021.

**Question 7. The duration of the contract, please include information on any extensions period.**

Answer: 2 years.

**Question 8. Who within the organisation is responsible for each of these contracts? Name, Job Title, contact number and email address.**

Answer: John Hill, Director of Estates, Facilities & Capital Development, 0207 6555000, [john.hill1@nhs.net](mailto:john.hill1@nhs.net)

**Lift service and maintenance – Service contract for lift service and maintenance.**

**Question 1. Supplier/Provider of the services**

Answer: CLC, Jackson Lifts.

**Question 2. Total Annual Spend – The spend should only relate to each of the service contract listed above.**

Answer: £100,000.

**Question 3. A description of the services provided under this contract please includes information if other services are included under the same contract.**

Answer: Lift service and maintenance.

**Question 4. The number of sites the contract covers**

Answer: 10.

**Question 5. The start date of the contract**

Answer: 1 July 2017.

**Question 6. The end date of the contract**

Answer: 30 June 2020.

**Question 7. The duration of the contract, please include information on any extensions period.**

Chair: Marie Gabriel

Chief Executive: Dr Navina Evans

Answer: 3 years.

**Question 8. Who within the organisation is responsible for each of these contracts? Name, Job Title, contact number and email address.**

Answer: John Hill, Director of Estates, Facilities & Capital Development, 0207 6555000, [john.hill1@nhs.net](mailto:john.hill1@nhs.net)

**Food – Service contract that is focused around catering services.**

**Question 1. Supplier/Provider of the services**

Answer: G4S.

**Question 2. Total Annual Spend – The spend should only relate to each of the service contract listed above.**

Answer: £6.5m overall value.

**Question 3. A description of the services provided under this contract please includes information if other services are included under the same contract.**

Answer: Food/catering services.

**Question 4. The number of sites the contract covers**

Answer: 11.

**Question 5. The start date of the contract**

Answer: 1 December 2019.

**Question 6. The end date of the contract**

Answer: 30 November 2021.

**Question 7. The duration of the contract, please include information on any extensions period.**

Answer: 2 years.

**Question 8. Who within the organisation is responsible for each of these contracts? Name, Job Title, contact number and email address.**

Answer: John Hill, Director of Estates, Facilities & Capital Development, 0207 6555000, [john.hill1@nhs.net](mailto:john.hill1@nhs.net)

**General waste services contracts – The organisation's primary general waste service contract.**

**Question 1. Supplier/Provider of the services**

Answer: Tradebe.

**Question 2. Total Annual Spend – The spend should only relate to each of the service contract listed above.**

Answer: £350,000.

**Question 3. A description of the services provided under this contract please includes information if other services are included under the same contract.**

Answer: General, Recycling & Clinical.

**Question 4. The number of sites the contract covers**

Answer: 63.

**Question 5. The start date of the contract**

Answer: 1 May 2015.

**Question 6. The end date of the contract**

Answer: 30 March 2020.

**Question 7. The duration of the contract, please include information on any extensions period.**

Answer: 60 months, this includes a 24 month extension.

**Question 8. Who within the organisation is responsible for each of these contracts? Name, Job Title, contact number and email address.**

Answer: John Hill, Director of Estates, Facilities & Capital Development, 0207 6555000, [john.hill1@nhs.net](mailto:john.hill1@nhs.net)

**Laundry services where clothes and linen can be washed and ironed.**

**Question 1. Supplier/Provider of the services**

Answer: G4S.

**Question 2. Total Annual Spend – The spend should only relate to each of the service contract listed above.**

Answer: £6.5m overall.

**Question 3. A description of the services provided under this contract please includes information if other services are included under the same contract.**

Answer: Laundry services.

**Question 4. The number of sites the contract covers**

Answer: 10.

**Question 5. The start date of the contract**

Answer: 1 December 2019.

**Question 6. The end date of the contract**

Answer: 30 November 2021.

**Question 7. The duration of the contract, please include information on any extensions period.**

Answer: 2 years.

**Question 8. Who within the organisation is responsible for each of these contracts? Name, Job Title, contact number and email address.**

Answer: John Hill, Director of Estates, Facilities & Capital Development, 0207 6555000, [john.hill1@nhs.net](mailto:john.hill1@nhs.net)