

Information Governance

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23rd January 2020

Our reference: FOI DA3354

I am responding to your request for information received 15th January 2020. This has been treated as a request under the Freedom of Information Act 2000.

I am now enclosing a response which is attached to the end of this letter. Please do not hesitate to contact me on the contact details above if you have any further queries.

Yours sincerely,

Ayomide Adediran
Information Governance Coordinator

If you are dissatisfied with the Trust's response to your FOIA request then you should contact us and we will arrange for an internal review of this decision. If you remain dissatisfied with the decision following our response to your complaint, you may write to the Information Commissioner for a decision under Section 50 of the Freedom of Information Act 2000. The Information Commissioner can be contacted at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Tel: 0303 123 1113
Web: www.ico.org.uk

Please note that the data supplied is not allowed to be re-used and/or published without the explicit consent of East London NHS Foundation Trust. Please contact the signatory to request permission if this is your intention

Request:

Please send me the name, job title and contact details of the person in your Trust with responsibility for the management of paper and digital health records.

Answer:

Simon Fewer, Clinical Systems Programme Manager is responsible for electronic systems for the Trust. His email is simon.fewer@nhs.net .

The management of paper records is devolved locally to services that may or may not have records managers. To provide this, we would need to contact each service to retrieve this information as many of the posts are not full time and this responsibility is included in other roles. The cost of compliance and extracting your exact requirements would exceed the appropriate cost limit of £450 which is specified in Section 12 of the Freedom of Information Act 2000. This is based on a rate of £25 per hour, regardless of the rate of pay of any individual involved in the retrieval of requested information, and equates to 18 hours work.