

## Board of Directors Meeting in Public

Thursday 23 September 2021 from 13:00 – 15:00

At Leonardo Royal London Hotel, 45 Prescott Street, London E1 8GP and also by Zoom  
(for members of the public and Governors)

12:15 – 13:00 Lunch

15:05 – 15:30 People Participation presentation on Medical Education

### AGENDA: Part 1

#### Opening Matters

1	Welcome and Apologies for Absence*	Note	Mark Lam	13:00
2	Declarations of Interests	Assurance	ALL	
3	Minutes of the Previous Meeting held in Public on 22 July 2021	Approve	Mark Lam	
4	Action Log and Matters Arising from the Minutes	Review	ALL	
5	Patient Story: Perinatal Experience	Note		13:05
6	Chair's Report	Note	Mark Lam	13:20
7	Chief Executive's Report	Note	Paul Calaminus	13:30
8	ELFT Strategy Refresh	Approve	Richard Fradgley Dr Amar Shah	13:40

#### Quality and Performance

9	Quality Report	Assurance	Dr Amar Shah	13:50
10	Performance Report	Assurance	Dr Amar Shah	14:00
11	Learning from Inpatient Deaths	Assurance	Dr Paul Gilluley	14:10
12	Patient Safety Going Forward	Assurance	Dr Paul Gilluley	14:20

#### People

13	People Plan Update	Assurance	Tanya Carter	14:30
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#### Finance

14	Finance Report	Assurance	Steven Course	14:40
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#### Governance

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| 15 | Trust Board Committees:  | Assurance | Mark Lam | 14:50 |
|    | <ul style="list-style-type: none"> <li>• Audit Committee</li> <li>• Modern Day Slavery Statement</li> <li>• Charity Committee</li> <li>• Finance, Business &amp; Investment Committee</li> <li>• Integrated Care &amp; Commissioning Committee</li> <li>• Quality Assurance Committee <ul style="list-style-type: none"> <li>- Complaints Annual Report</li> <li>- Data Security &amp; Protection Toolkit Annual Compliance Update 2020-2021</li> <li>- Emergency, Preparedness, Resilience and Response Annual Report</li> <li>- Freedom to Speak Up Annual Report</li> <li>- Guardian of Safe Working Annual Report</li> <li>- Health, Safety and Security Annual Report</li> <li>- Infection, Prevention and Control Annual Report 2020-2021</li> <li>- Learning from Deaths Annual Report</li> <li>- Legal Claims Annual Report</li> <li>- Mental Health Law Annual Report</li> <li>- Safeguarding Annual Report</li> <li>- Serious Incident Annual Report</li> <li>- SIRO Annual Report</li> </ul> </li> <li>• Appointments and Remuneration Committee</li> </ul> |           |          |       |
| 16 | Board of Directors Forward Plan  | Note      | Mark Lam |       |
| 17 | Any Other Urgent Business: <i>previously notified to the Chair*</i>  | Review    | Mark Lam |       |
| 18 | Questions from the Public*   |           | Mark Lam | 14:55 |
| 19 | Dates of Future Meetings:  |           |          |       |
|    | <ul style="list-style-type: none"> <li>• Thursday 25 November 2021</li> <li>• Thursday 27 January 2022</li> <li>• Thursday 24 March 2022</li> </ul>  |           |          |       |

Meetings will commence at 13:00

12:15 – 13:00 Lunch

15:05 – 15:30 A teatime presentation focusing on Medical Education by Millie Smith, Head of People Participation, Mack McLean and Nuha Chowdhury

\* *Verbal report*

**Mark Lam**  
**Chair of the Trust**