

Board of Directors Meeting

To be held in public

Thursday 24 September 2020 from 13:30-16:15

By Zoom <https://us02web.zoom.us/j/88570178384?pwd=NWxLNnh3eIVSMdlveHdKUysrNm05Zz09>

Lunch-time presentation at 13.00 – 13:25 (five minute break before Trust Board meeting starts)

There will be two examples of the use of quality improvement during the acute phase of the pandemic (procurement and clozapine clinics)

AGENDA: Part 1

			LEAD	TIME
Opening Matters				
1	Welcome and Apologies for Absence	Verbal	Mark Lam	13:30
2	Declarations of Interests	Attached	ALL	
3	Patient Story: Physical Health/Activity (Robbie Goddard)	Presentation		13:35
4	Minutes of the Previous Meeting held in Public on 23 July 2020	Attached	Mark Lam	13:50
5	Action Log and Matters Arising from the Minutes	Attached	Mark Lam	
6	Chair's Report	Attached	Mark Lam	13:55
7	Chief Executive's Report	Attached	Dr Navina Evans	14:05
Quality				
8	Quality Report	Attached	Dr Amar Shah	14:10
People				
9	People Plan Update	Attached	Tanya Carter	14:20
10	Workforce Race Equality Standard Annual Report	Attached	Tanya Carter	14:30
11	Workforce Disability Equality Standard Report	Attached	Tanya Carter	14:35
12	<i>10 Minute Break</i>			14:40
Strategy and Performance				
13	Integrated Performance Report	Attached	Steven Course Dr Amar Shah	14:50

			LEAD	TIME
14	Covid-19 Update <i>inc Phase 3 Planning</i>	Attached	Paul Gilluley Lorraine Sunduza Richard Fradgley	15:05

Governance

15	Trust Board Committees Assurance Reports: a. Appointments & Remuneration Committee b. Audit Committee: - Audit Committee Annual Report 2019/20 c. Finance, Business & Investment Committee d. People Participation Committee e. Quality Assurance Committee inc Annual Reports 2019/20: - Annual Audit Report and Clinical Audit Work Plan - Learning From Deaths Annual Report - Serious Incident Annual Report - Information Governance Annual Report - SIRO Annual Report - Emergency, Preparedness, Resilience and Response Annual Report - Health, Safety and Security Annual Report - Guardian of Safe Working Reports Q4, Q1 and Annual Report - Mental Health Law Annual Report - Safeguarding (Children and Adult) Annual Report	Attached	Mark Lam	15:25
16	Board of Directors Forward Plan	Attached	Mark Lam	15:45
17	Any Other Urgent Business: <i>previously notified to the Chair</i>	Verbal	Mark Lam	15:47
18	Questions from the Public		Mark Lam	15:50
19	Farewell to Dr Navina Evans and Mary Elford	Verbal	Mark Lam	16:00
20	Dates of Future Meetings: • Thursday 3 December 2020 • Thursday 28 January 2021 • Thursday 25 March 2021			

All meetings will commence at 13:30 with a lunchtime Quality Improvement presentation at 13:00. Meetings will be held by video conference until further notice.

Meeting Dates for 2021/22:

- Thursday 20 May 2021
- Thursday 22 July 2021
- Thursday 23 September 2021
- Thursday 25 November 2021
- Thursday 27 January 2022
- Thursday 24 March 2022

Board members are requested to notify the Director of Corporate Governance (cathy.lilley@nhs.net) in advance of the meeting regarding any queries or corrections for the minutes

Mark Lam
Chair of the Trust