

People's Participation Committee

Confirmed Minutes of the People's Participation Committee meeting held on Thursday 15 June 2017, 2.00-4.00pm, in the Boardroom, Trust Headquarters, 9 Alie Street, London E1 8DE

Present:

Jenny Kay	Non-Executive Director (in the Chair)
Marie Gabriel	Trust Chair (via teleconference)
Sally Wilkins	Service User Bedford/Luton
Paul Binfield	Head of People Participation
Jummy Otaiku	Service User
Eddie Rose	Service User
Racheal Howison	Service User
Rubina Shaikh	Public Governor
Paul Calaminus	Chief Operating Officer
Jonathan Warren	Chief Nurse and Deputy Chief Executive
Sarah Cayless	Carer

In attendance:

Alan Strachan	People Participation Lead for Children's Services
Lorraine Sunduza	Director of Nursing
Nikky Ehinlanwo	Corporate Minutes Taker (minutes)

Apologies:

Navina Evans	Chief Executive Officer
Yvette Anson	Newham CAMHS Participation Worker
Edwin Addis	Membership Manager
Dean Henderson	Borough Director, City & Hackney

The minutes are produced in the order of the agenda.

1 Welcome and apologies for absence

- 1.1 Jenny Kay, in the Chair, welcomed everyone to the meeting.
- 1.2 The meeting observed a minute's silence for the victims of the London Bridge and Manchester attacks and the Grenfell Tower fire.
- 1.3 Apologies were received as noted as above.
- 1.4 There were no conflicts of interests declared.

2 Minutes of previous meeting held on 15 December 2016

- 2.1 The minutes of the previous meeting held on 15 December 2016 were agreed as a correct record subject to an amendment that the resulting actions were for the Chair to raise at the next Board meeting:

- Interview arrangements should take into account availability of young people to be on panels (outside school hours).
- Supporting young people's involvement should be seen as an integral part of all clinicians' work, and there should be protected time. It may be useful to run a QI project on this.
- The Chair to confirm that these items have been raised at the Board.

[Post meeting note: The Chair have raised these at the Board]

3 People Participation Strategy

3.1 The Committee welcomed the revised People's Participation Strategy and the improved description of our vision with the following amendments:

- An opening statement from an expert by experience and the Chair to be added as with the Carers' Strategy.
- That timescales for participation should be included to emphasise participation as part for the recovery journey

Action: Paul Binfield

3.2 The Committee further agreed that:

- Directorates/Boroughs are invited to present to the Committee progress in implementing the strategy and meeting their objectives. Paul would work with the directorates to agree dates.

Action: Paul Binfield

- The revised strategy is presented to the Board.
[Post meeting note: Scheduled on October agenda]

- The revised strategy is shared with Governors.

Action: Paul Binfield

3.3 With the above comments and actions, the Committee AGREED to recommend the revised People Participation Strategy to the Board for approval.

4 Carers' Strategy

4.1 Paul Binfield gave an overview of the Carers Strategy. In discussion, the Committee suggested the following amendments:

- A carer provides a foreword to be inserted before the Chair's foreword;
- Diversity and inclusion are included in the strategy;
- That gaps in the delivery, particularly the work carried out in Bedford, are updated and brought back to the next Committee meeting.

Action: Paul Binfield

4.2 The Committee further agreed that:

- The strategy is presented to the Board for approval
- More information on our work with carers is included in the next Annual Report
- Current standards and frameworks in relation to the strategy are reviewed and report back to the Committee if they are met.

Action: Paul Calaminus

4.3 With the above comments and actions, the Committee AGREED to recommend the Carers' Strategy to the Board for approval.

5 CAMHS Interview process

5.1 Alan Strachan presented the paper and emphasised the importance of young voices at interview panels. It was agreed that:

- The involvement of young people should be embedded into HR recruitment processes and in the current revision of the consultant interview process being undertaken by the Chief Medical Officer.
- The involvement of young people in the recruitment of agency staff should be considered.
- This process should be shared across Directorates to ensure it is implemented.

Action: Paul Calaminus

5.2 With the above comments, the Committee NOTED the report.

6 PRIDE Research (People Participation)

6.1 The Committee received the report on this innovative research project with a final report due at the end of the July. It was agreed that:

- Key themes from the research would be shared with this Committee

Action: Paul Binfield

- All participants be invited to the People Participation Awards event

6.2 The Committee NOTED the report.

7 Care Plan Approach Trainers

7.1 Sally Wilkin provided an overview of the project supported by Jummy. The meeting noted that:

- The Project started at the beginning of June
- The training was well received by ELFT staff and provided a positive learning for those with lived experience who delivered the training.
- The training helped to promote understanding of different experiences and different communities.
- The Chief Nurse reported that this was the best training he had experienced.

7.2 The Committee **NOTED** the report.

8 World Mental Health Day/Stigma

8.1 Plans for the World Mental Health Day activities and their emphasis on reducing stigma were shared. There would be an event in London and an event in Luton and Bedfordshire. The Committee noted that:

- A list of external organisations that have been invited along with their role will be collated.
- Bedford College will be invited to the event, including the opportunity to present the film that they had produced.

- The link between the young people and carers will be incorporated into the 19 July event.
- Human Resources will be invited to provide information on career opportunities in the Trust
- Providers will be invited to display their products/services.

8.2 The Committee NOTED the plans for the forthcoming events to celebrate the World Mental Health Day.

9 People Participation Awards

9.1 Paul Binfield updated the Committee on the People Participation Awards event coming up. The Committee suggested:

- Look into buddy system
- Inform participants what they have been nominated for.
- Consider inviting Governors to future events.
- Consider inviting the Royal family to future events.

9.2 The Committee NOTED the update.

10 Any Other Business

10.1 The Committee considered its Forward Plan. It was agreed that the following items are added:

- Report from Directorates on implementation of the PP Strategy
- Care Plan Approach
- An update on the Pride Project
- Back on Track (DLR)

10.2 The Chair thanked everyone for attending.

11 Date of next meeting

Thursday 21 September 2017, 2.00-4.00pm, Boardroom, Trust HQ, 9 Alie Street, London E1 8DE