

Trust Board Forward Plan 2019-21 at January 2020

PART 1	Item	30/01/2020	26/03/2020	21/05/2020	23/07/2020	24/09/2020	03/12/2020	28/01/2021	25/03/2021
Standing Items	Declarations of interests	✓	✓	✓	✓	✓	✓	✓	✓
	Minutes of previous meeting and action log	✓	✓	✓	✓	✓	✓	✓	✓
	Chair's Report	✓	✓	✓	✓	✓	✓	✓	✓
	Chief Executive's Report	✓	✓	✓	✓	✓	✓	✓	✓
	Patient/Staff Story	✓	✓	✓	✓	✓	✓	✓	✓
Quality	Quality Report	✓	✓	✓	✓	✓	✓	✓	✓
	Learning from Deaths	Q2	Q3	Q4	Q1		Q2		Q3
	Patient Safety			tbc	tbc	tbc	tbc	tbc	tbc
	CQC					✓			
	Serious Incidents				AR				
	Safeguarding (children and adults)				AR				
People	Suicide Prevention								
	People Plan Updates	✓	✓	✓	✓	✓	✓	✓	✓
	Freedom to Speak Up								
	Guardian of Safe Working Reports (quarterly and annual)	Q2	Q3	Q4	Q1		Q2		Q3
	Medical Revalidation (Doctors)						✓		
	Safe Staffing			✓			✓		
	Staff Survey (inc in People Plan)		✓						
	Workforce Race Equality Standard Report						AR		
Strategy and Performance	Workforce Disability Equality Standard Report						AR		
	Global Health			✓					
	Strategic Activity	✓		✓	✓	✓	✓	✓	✓
	Integrated Quality & Performance Report	✓	✓	✓	✓	✓	✓	✓	✓
	Financial Viability			✓			✓		✓
	Plans:								
	~ Infrastructure (Digital and Estates)				✓				
	~ Research Plan			✓					✓
Governance	~ People Participation Plan/Priorities			✓					
	~ STP Plans			✓					
	Annual Report and Accounts			✓	✓		✓	✓	
	Annual Reports:								
	~ Annual Information Governance Report				AR				
	~ Audit Committee Annual Report				AR				
	~ Compass Wellbeing CIC (Subsidiary) Annual Report					AR			
	~ EPRR and Business Continuity Annual Report				AR				
	~ Health, Safety and Security Annual Report					AR			
	~ Mental Health Act Committee Annual Report						AR		
	~ Risk Management			✓					
	Meeting dates for coming year					✓			
	Reporting Committees:								
~ Reporting Committees Assurance Report	✓	✓	✓	✓	✓	✓	✓	✓	
~ Review of Committee Terms of Reference			✓					✓	
Briefing on the Trust's Primary Care Plan			✓						
PART 2	Item	30/01/2020	26/03/2020	21/05/2020	23/07/2020	24/09/2020	03/12/2020	28/01/2021	25/03/2021
Standing Items	Minutes of previous meeting and action log	✓	✓	✓	✓	✓	✓	✓	✓
	Confidential Chief Executive's Report								
	Emerging Issues - Internal and External	✓	✓	✓	✓	✓	✓	✓	✓
	Trust Board Forward Plan	✓	✓	✓	✓	✓	✓	✓	✓
Quality	Patient Safety Report	✓	✓	tbc	tbc	tbc	tbc	tbc	tbc
People	ELFT Promise								
Governance	Annual Accounts inc External Audit Report			✓					
	Annual Report			✓					
	Quality Report External Audit			✓					
	NHSI Self-Certification			✓					
	ELFT Charitable Fund	✓							