

**REPORT TO THE TRUST BOARD: PUBLIC**  
**14 November 2018**

<b>Title</b>	Quality Assurance Committee 1 November 2018 – Chair’s Report
<b>Committee Chair</b>	Mary Elford, Committee Chair
<b>Author</b>	Cathy Lilley, Associate Director of Corporate Governance

**Purpose of the report**

To bring to the Board’s attention key issues and assurances discussed at the Quality Assurance Committee (QAC) meeting held on 1 November 2018.

**Issues to be brought to Board’s attention**

The following key items and assurances were considered by the Committee at its meeting on 1 November 2018:

- **Quality & Safety Report: Bedfordshire & Luton Adult Mental Health Services:** The Committee was pleased to note the significant progress being made on physical health and population health initiatives including for Rough Sleepers and the Fresh Start. There have been sustained improvements in violence reduction, greater retention rate among nurses following measures taken to reduce staff resignations. Information sharing across the directorate has improved.
- **Quality & Safety Report: City & Hackney Adult Mental Health Services:** The Committee received a detailed report which highlighted the significant reduction in the levels of violence on inpatient wards. Recovery College courses (co-produced with service users) are highly valued. The Committee noted the closure of the Chronic Fatigue Service and of Cedar Lodge.
- **CQC Update:** The Committee received an update of the Trust’s relationship meeting with CQC and noted a new system – Insight – that is designed to hold and analyse the Trust’s datasets and from which a quarterly report will be issued; this will form the basis of the agenda for future relationship meetings. The Committee noted that well-led inspections will in future be carried out annually and requested that a future Board Development Session includes an agenda item on CQC well-led inspections.
- **Statutory and Mandatory Training:** The Committee noted statutory and mandatory training levels in City and Hackney and Bedfordshire and Luton were below target. However, the Committee was pleased to note the substantial improvements to the OLM system and the production of user-friendly guides following the comprehensive review, and the actions being taken to improve record keeping.
- **Quality Impact Assessments (QIA) for 2018/19 Cash Releasing Efficiency Schemes (CRES):** The Committee received a detail report on the CRES schemes together with predicted impacts and received assurance that mitigations have been put in place to address the impact of change. The Committee was grateful to the contribution of two Governors in looking at the QIAs.

- **Board Assurance Framework (BAF):** The Committee reviewed the two risks which it had been assigned as the lead committee and noted the actions being taken to mitigate and/or reduce the risks.
- **Internal Audit Progress Report:** The Committee received updates on the final internal audits on Mental Health Act and Fire Safety where partial assurance and reasonable assurance had been provided respectively. Progress with management actions is on schedule.
- **Quality Committee Exception Reporting:** The Committee particularly noted the pleasing increased use of lone-working devices alongside a similar phone-based app.

### Glossary

<b>QAC</b>	Quality Assurance Committee
<b>CQC</b>	Care Quality Commission
<b>QIA</b>	Quality Impact Assessment
<b>CRES</b>	Cash Releasing Efficiency Schemes
<b>BAF</b>	Board Assurance Framework