

Action Log Trust Board (Part 1) - 14 September 2017

Ref	Meeting Date	Agenda item	Action Point	Executive Lead	Due Date	Revised date	Status	Comments
168	29/06/2017	Patient story - Service user contribution to CPA training for staff	Develop plan to maximise and sustain the impact on clinical staff of hearing individual service user stories	Jonathan Warren			Closed	Complete.
169	29/06/2017	Quality Report - Data visualisation platform	Schedule demonstration of the data visualisation platform, incl the technicalities underpinning it.	Steven Course / Mason Fitzgerald	tbc		In progress	The schedule of the Board presentations is being reviewed.
170	29/06/2017	Education and Training report	From 2018, do an annual report on quality and outcomes from the education and training budget and comparative performance with other trusts. And in the meantime, schedule prototype reports.	Mason Fitzgerald	July 18		In progress	Due in July 2018
171	29/06/2017	Education and Training report	Carry out analysis of the equality impact of differential education and training funding streams for professional groups and for different geographic areas covered by ELFT.	Mason Fitzgerald	July 18		In progress	Due in July 2018
172	29/06/2017	Education and Training report	Incorporate within the Workforce Strategy: - an assessment of the impact on workforce demand of R&D and technology - an assessment of the academic and NHS-provider research environment and potential strategic risks	Mason Fitzgerald and Kevin Cleary	14/12/2017		In progress	Due in December.
173	29/06/2017	Education and Training report	Correct the indirect funding allocation 2017/18 for North, Central and East London presented at Table 1.	Mason Fitzgerald			Closed	Complete.
174	29/06/2017	Engagement and Inclusion Action Plan	Report to be considered first by the Appointments and Remuneration Committee	Mason Fitzgerald	19/09/2017		In progress	It will be discussed by the REMCO in September.
175	29/06/2017	Performance and Compliance Report including BAF	Amend the description of the role of the Audit Committee with regard to risk management in future reports.	Mason Fitzgerald	14/09/2017		Closed	Complete.
176	29/06/2017	Finance Report - month 2	Circulate to Board key data on agency spend and guidance on interpretation that would enable NEDs to be better able to assess the impact of management action.	Steven Course			Closed	This is being regularly monitored by FBIC.
177	29/06/2017	Freedom to Speak Up Guardian	Consider which sub-committee will be receiving assurance on the effectiveness of the arrangements.	Mason Fitzgerald	14/09/2017		Closed	On the agenda.
178	29/06/2017	Freedom to Speak Up Guardian	Ensure that current policy clarifies: the arrangements for service users who work or volunteer in the trust; the relationship between the complaints and whistleblowing policies; and how to balance anonymity with transparency.	Mason Fitzgerald			In progress	In progress.

179	29/06/2017	Information Governance	Explore options for alternative training for Board/NEDs beyond the standard online training, in line with extended responsibilities	Mason Fitzgerald	tbc		In progress	It is being reviewed.
180	29/06/2017	Safer staffing	Safer staffing reporting to be extended to community services	Jonathan Warren	14/12/2017		In progress	Due in December.
181	29/06/2017	Serious Incidents Annual Report	Concerns were expressed about the rising pressure on CAMHS services and increase in suicide rates. The Board requested to receive a report on the impact on child and adolescent mental health of the public health/multi-agency partnership approach for the Trust.	Kevin Cleary	14/12/2017		In progress	Due in December.

Due
In progress
Closed