

Action Log Trust Board (Part 1) - 19 October 2017

Ref	Meeting Date	Agenda item	Action Point	Executive Lead	Due Date	Revised date	Status	Comments
169	29/06/2017	Quality Report - Data visualisation platform	Schedule demonstration of the data visualisation platform, incl the technicalities underpinning it.	Steven Course / Mason Fitzgerald	01/02/2018		In progress	The schedule of the Board presentations is being reviewed.
170	29/06/2017	Education and Training report	From 2018, do an annual report on quality and outcomes from the education and training budget and comparative performance with other trusts. And in the meantime, schedule prototype reports.	Mason Fitzgerald	July 18		Closed	Added on forward plan.
171	29/06/2017	Education and Training report	Carry out analysis of the equality impact of differential education and training funding streams for professional groups and for different geographic areas covered by ELFT.	Mason Fitzgerald	July 18		Closed	Added on forward plan.
172	29/06/2017	Education and Training report	Incorporate within the Workforce Strategy: - an assessment of the impact on workforce demand of R&D and technology - an assessment of the academic and NHS-provider research environment and potential strategic risks	Mason Fitzgerald and Paul Gilluley	January 18		Closed	Added on forward plan.
174	29/06/2017	Engagement and Inclusion Action Plan	Report to be considered first by the Appointments and Remuneration Committee	Mason Fitzgerald	19/09/2017	14/12/2017	In progress	It will be discussed by the REMCO in November.
178	29/06/2017	Freedom to Speak Up Guardian	Ensure that current policy clarifies: the arrangements for service users who work or volunteer in the trust; the relationship between the complaints and whistleblowing policies; and how to balance anonymity with transparency.	Sandi Drewett	22/02/2018		In progress	In progress.
179	29/06/2017	Information Governance	Explore options for alternative training for Board/NEDs beyond the standard online training, in line with extended responsibilities	Lorraine Sunduza	tbc		In progress	NHS Digital is currently working on new training for board directors which incorporates GDPR training. Once finalised, the board's training will be scheduled.
180	29/06/2017	Safer staffing	Safer staffing reporting to be extended to community services	Paul Gilluley	tbc		In progress	Current parameters are in draft form and they have not yet been agreed. When agreed will be added to safer staffing report.
181	29/06/2017	Serious Incidents Annual Report	Concerns were expressed about the rising pressure on CAMHS services and increase in suicide rates. The Board requested to receive a report on the impact on child and adolescent mental health of the public health/multi-agency partnership approach for the Trust.	Paul Gilluley	14/12/2017		In progress	Due in December.

183	14/09/2017	Quality Report	Ensure 'You said - Together we did' boards are up-to-date and make sense to service users	Paul Calaminus	Ongoing		In progress	This will be ongoing.
184	14/09/2017	Community survey	The patient experience data routinely collected for quality reports is integrated with outcome measures that are being developed to show what people participation achieves.	Lorraine Sunduza	April 18		Closed	The matrix in the Quality Report is being reviewed and it will be implemented from next year.
185	14/09/2017	Community Health Mental Health Survey	Provide progress reports on improvements to QAC before next's year's survey	Lorraine Sunduza	Ongoing		Closed	Added on QAC workplan
186	14/09/2017	Workforce Report	a. Include more detail on education funding plans b. Avoid jargon (e.g. on boarding)	Sandi Drewett	11/07/2018		Closed	Added on board forward plan.
187	14/09/2017	WEL Emergency Care Improvement Plan	Advise partner organisations of criteria for board discussion	Jonathan Warren			Closed	Completed.
188	14/09/2017	Revision to Constitution	With regard to amendment to allow directors to be on more than one FT, add detail with regard to directors' confidentiality responsibilities and duty to declare interests	Mason Fitzgerald	14/12/2017		In progress	In progress.
189	14/09/2017	Self-certification	Add that the Nominations and Conduct Committee also reviews and inputs in Governor induction, training and development.	Mason Fitzgerald			Closed	Completed.
190	14/09/2017	Questions from the public - cancellation of Members' Working Lunch	Write to Mr George to explain reasons.	Navina Evans			Closed	Completed.

Due
In progress
Closed