

Action Log Trust Board (Part 1) - 22 February 2018

| Ref | Meeting Date | Agenda item | Action Point | Executive Lead | Due Date | Status | Comments |
|-----|--------------|--|--|----------------------------------|------------|-----------------|--|
| 191 | 19/10/2017 | Patient Story Parents of CAMHS service users | Use '10 point list' to improve GP liaison. Use parents' views to improve support to young people on transition from CAMHS | Paul Calaminus | Ongoing | Closed | Noted. Ongoing. |
| 203 | 14/12/2017 | Patient story - mental health services for veterans' and ex-service people | Further discussion on veterans' needs would be held with the Interim Chief Medical Officer and an update will be provided at the next Board meeting. | Paul Gilluley | 22/02/2018 | Closed | The discussions were held. An update will be provided at the meeting. |
| 204 | 14/12/2018 | CEO report - ELFT response to news items | Consider including a 'what's in the news' section within the Chief Executive's report to the Board. | Navina Evans | 22/02/2018 | Closed | A section is included. |
| 206 | 14/12/2018 | Strategic activity update | A report on the national workforce strategy consultation will be brought to February Board meeting | Mason Fitzgerald | 22/02/2018 | In progress | Update in paper on the agenda. Further update to be provided at the May meeting. |
| 169 | 29/06/2017 | Quality Report - Data visualisation platform | Schedule demonstration of the data visualisation platform, incl the technicalities underpinning it. | Steven Course / Mason Fitzgerald | 11/07/2018 | On forward plan | On forward plan - provisionally scheduled in July 2018. |
| 174 | 29/06/2017 | Engagement and Inclusion Action Plan | Report to be considered first by the Appointments and Remuneration Committee | Mason Fitzgerald | 09/05/2018 | On forward plan | New strategic priorities were discussed at January Council of Governors meeting. The engagement and inclusion action plan will be considered by the Appointments and Remuneration Committee in April and then the Board. |
| 178 | 29/06/2017 | Freedom to Speak Up Guardian | Ensure that current policy clarifies the arrangements for service users who work or volunteer in the trust; the relationship between the complaints and whistleblowing policies; and how to balance anonymity with | Sandi Drewett | 09/05/2018 | On forward plan | Work in progress. Update will be provided in May. |
| 179 | 29/06/2017 | Information Governance | Explore options for alternative training for Board/NEDs beyond the standard online training, in line with extended responsibilities | Lorraine Sunduza | 11/04/2018 | On forward plan | On forward plan scheduled in April 2018. NHS Digital is currently working on new training for board directors which incorporates GDPR training |
| 180 | 29/06/2017 | Safer staffing | Safer staffing reporting to be extended to community services | Paul Gilluley | 09/05/2018 | On forward plan | Current parameters are in draft form and they have not yet been agreed. The next report will come to the Board on 9 May 2018. |
| 181 | 29/06/2017 | Serious Incidents Annual Report/ CAMHS suicide rates | Concerns were expressed about the rising pressure on CAMHS services and increase in suicide rates. The Board requested to receive a report on the impact on child and adolescent mental health of the public | Paul Gilluley | 09/05/2018 | On forward plan | A patient safety focused Board meeting is scheduled for May 2018. The report will go first to the QAC in April. |
| 192 | 19/10/2017 | Chair's Report | Six-monthly report on Consultant appointments to include detail on vacancies and length of time for which posts vacant, in addition to establishment | Sandi Drewett | 09/05/2018 | On forward plan | Noted. |

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| 193 | 19/10/2017 | Quality Report - Equality and Human Rights strategy | Last agreed in 2014 and requires review | Lorraine Sunduza | 09/05/2018 | On forward plan | Scheduled in May 2018. |
| 196 | 19/10/2017 | Carers' Strategy Update | Report to Board on impact of action in reducing variation in carer support (comprehensive update in one year with interim reports on early actions). | Lorraine Sunduza | 09/05/2018 and 14/11/2018 | On forward plan | On the forward plan. This is one of the new Working Together Group Priorities for 2018/2019. |
| 205 | 14/12/2018 | Quality Report - discussion on Value for Money | Include information on Value for Money in a future report. | Amar Shah | 09/05/2018 | On forward plan | It will be included in the May report. |