

ELFT
Action Log Trust Board (Part 1) 16 September 2018

| Ref | Meeting Date | Agenda item | Action Point | Executive Lead | Due Date | Status | Comments |
|------------|-------------------------|--|---|------------------|-----------|--------------|---|
| 214 | 09-May-18 | Chief Executive's Report | Present a formal Lessons Learned Report from the Bedfordshire Community Services, specifically learning on mobilisation and IT problems | Paul Calaminus | 23-May-19 | Forward plan | |
| 241 253 | 11-Jul-18 12-Sept-18 | Annual Serious Incidents Report 2017/18 Mortality Review Update | Present to Board a review of patient safety management (in the context of the new Trust strategy) and identify how to share learning/good practice across the system/integrated care models as part of the development of governance arrangements | Paul Gilluley | 03-Oct-19 | Forward plan | External review has been commissioned and an update report will be presented in Sept 2019 which will include feedback/recommendations from the review |
| 263 | 09-Jan-19 | Strategic Activity | Section 2.3 mentions new and expectant fathers, reference was made to the partners of pregnant women and new mothers and clarification will be sought as to whether this includes same-sex couples | Mason Fitzgerald | 01-Mar-19 | Closed | The query has been raised with the NHS England mental health team and a response is awaited. |
| 264 | 09-Jan-19 | Strategic Activity | Board requested that the impact of the external changes on the Trust should be included in the Risk Register | Mason Fitzgerald | 01-Mar-19 | Closed | Risks 1 and 2 on the BAF reflect risks in relation to population health outcomes; horizon scanning and impact will continue and the BAF will be updated accordingly |
| 265 | 09-Jan-19 | NHS Planning | Presentation to be uploaded on Boardpacks | Cathy Lilley | 01-Jan-19 | Closed | Uploaded and circulated |
| 266 | 09-Jan-19 | Risk Management and Board Assurance Frameworks | RMF to be amended to include feedback from Board including cyber security, role of PPC in risk management, mental health law; staff wellbeing to explicitly refer to bullying and harassment | Mason Fitzgerald | 01-Mar-19 | Closed | RMF and BAF updated accordingly - available on the intranet |
| 267 | 09-Jan-19 | | Review areas of risk to ensure they fully reflect the organisational strategy, e.g. working in partnership/collaboration | Mason Fitzgerald | 01-Mar-19 | Closed | RMF updated accordingly - available on the intranet |
| 268 | 09-Jan-19 | Chair's Report | Community Mental Health Survey to be presented at future Board | Lorraine Sunduza | 01-Mar-19 | In progress | Included in Quality Report for March 2019 Board meeting |
| 269 | 09-Jan-19 | Chair's Report: Complaints | Copy of the annual complaints review report (from JK) to be circulated to Board members and discussed at the Quality Assurance Committee | Lorraine Sunduza | 01-Mar-19 | Closed | Circulated 7 March 2019 |
| 270 | 09-Jan-19 | Quality Report | Discussion at future Board Development Session on learning from IHI on population health, social justice, patient safety and triple aim | Amar Shah | 01-Mar-19 | Closed | Included on Feb 19 Board Development Session agenda |
| 271 | 09-Jan-19 | Patient Story | Patient Story report including the issues experienced and Beatriz's recommendations to be shared with the Eating Disorder Team | PG | 01-Mar-19 | Closed | Details sent to Dr Graeme Lamb, Clinical Director Children's Services 17.01.19 |
| 272 | 09-Jan-19 | Patient Story (Dec) | Follow up issues shared at the patient story presented in November with Paul Feary | PG | 01-Mar-19 | Closed | Telecall held with PF and queries/issues with regards to his treatment now clarified and being investigated. |

In progress within timeframe

In progress with delay

Closed

Forward plan