

ELFT
Action Log Trust Board (Part 1)

Ref	Meeting Date	Agenda item	Action Point	Executive Lead	Due Date	Status	Comments
276	13-Mar-19	Chair's Report: Staff Survey	Staff survey results to be circulated to NEDs and to be subject to further discussion at Board	Tanya Carter	23-May-19	In progress within timeframe	Survey results circulated. Agenda item May 2019
279	13-Mar-19	Integrated Quality & Performance Report	Update on the work being undertaken on second waits for IAPT to be included in a future Board meeting report	Mason Fitzgerald	23-May-19	In progress within timeframe	Included in IQPR to be presented at May 19 meeting
273	13-Mar-19	Patient Story	Include a review of service users' experience of responsiveness of services in the PPC forward plan	Paul Calaminus/ Paul Binfield	03-Oct-19	Closed	Included on PPC forward plan (PB advised)
274			Update to be provided in three months	Paul Calaminus	25-Jul-19	Forward plan	Included on Board forward plan for July 2019 meeting
280	13-Mar-19	Integrated Quality & Performance Report: Finance/Estates	Update report on the Trust's estates plan (as part of the Trust's infrastructure plan) to be presented at a future meeting	Steven Course	25-Jul-19	Forward plan	Included on Board forward plan for July 2019 meeting
281	13-Mar-19	Trust Board Committees	Final internal audit plan for 2019/20 to be circulated to Board	Steven Course	23-May-19	Closed	Circulated 01.04.19
214	09-May-18	Chief Executive's Report	Present a formal Lessons Learned Report from the Bedfordshire Community Services, specifically learning on mobilisation and IT problems	Paul Calaminus	23-May-19	Closed	Included on Quality Assurance Committee forward plan
275	13-Mar-19	Action Log: CAMHS	Review issue raised regarding appointment times outside of school hours for CAMHS service users	Paul Gilluley	23-May-19	Closed	Evening clinics are available within CAMHS service to allow service users not to miss school or parents not to miss work; this is balanced with staff need to have a work-life balance. The Eating Disorder service which Beatrice attended is a much smaller service with a small number of staff so their ability to provide evening clinics is much more difficult. Staff are aware of the need for service users not to miss their education and will continue to explore ways that can facilitate this
277	13-Mar-19	CEO Report: Length of Service Awards	Response on how the Trust acknowledges long service to Appointments & Remuneration Committee	Tanya Carter	25-Jul-19	Closed	Included on RemCo forward plan
278	13-Mar-19	People Participation Priorities Update	A development session to be held to brief NEDs on rights-based and recovery focused services and people participation	Paul Calaminus/ Paul Binfield	25-Jul-19	Closed	Included on Board Development Session forward plan and on NEDs' induction programme
241	11-Jul-18	Annual Serious Incidents Report 2017/18	Present to Board a review of patient safety management (in the context of the new Trust strategy) and identify how to share learning/good practice across the system/integrated care models as part of the development of governance arrangements	Paul Gilluley	28-Nov-19	Forward plan	External review has been commissioned and an update report will be presented in Sept 2019 which will include feedback/recommendations from the review
253	12-Sept-18	Mortality Review Update					

In progress within timeframe

In progress with delay

Closed

Forward plan