|  |  |
| --- | --- |
| **Reference Number:** |  |

**Section 1: Applicant Information**

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| --- | --- | --- | --- |
| **Title:** |  | **Full Name:** |  |

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| --- | --- | --- | --- |
| **Job Title:** |  | **Telephone Number:** |  |

|  |  |
| --- | --- |
| **Office Address:** |  |

|  |  |
| --- | --- |
| **Email Address:** |  |

**Section 2: Project Outline**

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| --- | --- |
| **Project Name:** |  |

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| --- | --- | --- | --- |
| **Project Theme:** |  | **Proposed Start Date:** |  |

**Section 3: Project Summary**

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| **Please provide a summary of your proposed project (maximum 300 words)** |
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**Section 4: ELFT Charity Funding**

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| **Why are you applying to ELFT Charity to support this project? (maximum 300 words)** |
| Guidance: *Why this project is more suitable for Charity support than funding from other sources e.g. within the NHS, local council etc?* |
|  |

**Section 5: Your Head of Service/Department**

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| **Have you discussed your project with your head of service/department or similar? Please provide details below (150 words)** |
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**Section 6: Cost summary**

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| **We will only fund the direct costs of the project.**  *Please see our*[*Cost Policy*](https://bartscharity.org.uk/wp-content/uploads/2020/07/Grants-Costs-Policy.pdf)*for details of allowed/disallowed costs.*  *We expect that most of the project’s costs would be incurred in ELFT. We will consider providing funds to other collaborating organisations on a case-by-case basis.*  *We encourage you to work with your Finance Office to estimate the costs required for this project.* |

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| **Estimated Costs (in GBP)** |  |

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| --- |
| **Please provide a summary of the resources required. (maximum 200 words)** |
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