

# EMPLOYEE ONLINE v10

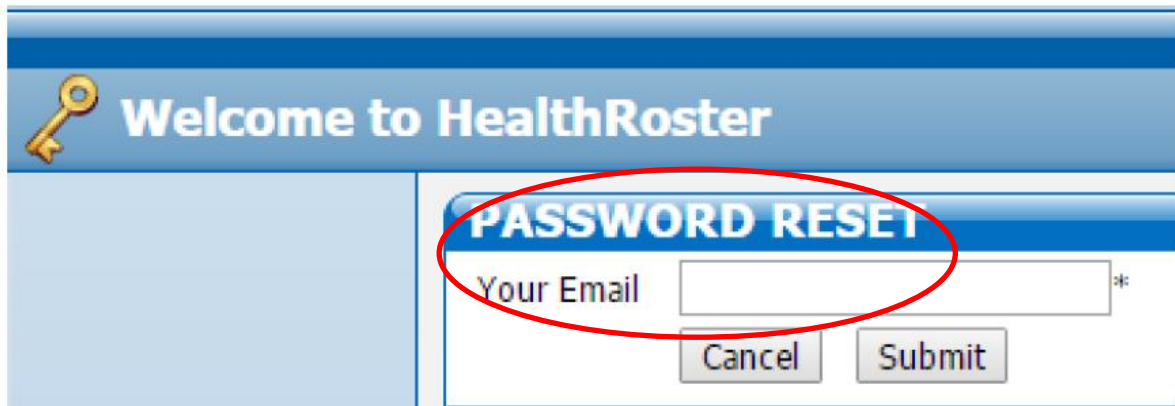
## Forgotten/Reset Password

1. You are now able to request a forgotten password via the login page on both EOL and HealthRoster.

If you have forgotten your password, select forgotten password:



2. Enter your trust email address when your email address is request:



3. You will then receive an email with a temporary password and instructions to reset your password.

Subject: Your HealthRoster password has changed

Dear Alice D'Souza,

We've changed your password. Here are your login details for HealthRoster:  
LoginName: asouza  
Password: PiW393r

This password is temporary and is good for just one login. You'll need to change it after you've logged in.

Instructions:

1. Go to [HealthRoster](#)
2. On the login page enter your details as shown above.
3. The HealthRoster application will open and is available for your use.

If you experience any problems please don't hesitate to let us know.

Regards  
Administration Team  
Email: [adminTeam@hospital.com](mailto:adminTeam@hospital.com)  
Tel: 0207 503 4999