

Information Governance

The Green
1 Roger Dowley Court
Russia Lane
London
E2 9NJ

Email elft.foi@nhs.net

Website: <https://www.elft.nhs.uk>

27 January 2022

Our reference: FOI DA4047

I am responding to your request for information received 21 December 2021. I am sorry for the delay in responding to your request. This has been treated as a request under the Freedom of Information Act 2000.

I am now enclosing a response which is attached to the end of this letter. Please do not hesitate to contact me on the contact details above if you have any further queries.

Yours sincerely,



Keshia Harvey
Information Governance Manager

If you are dissatisfied with the Trust's response to your FOIA request then you should contact us and we will arrange for an internal review of this decision.

If you remain dissatisfied with the decision following our response to your complaint, you may write to the Information Commissioner for a decision under Section 50 of the Freedom of Information Act 2000. The Information Commissioner can be contacted at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Tel: 0303 123 1113
Web: www.ico.org.uk

Please note that the data supplied is not allowed to be re-used and/or published without the explicit consent of East London NHS Foundation Trust. Please contact the signatory to request permission if this is your intention

Chair: Mark Lam

Chief Executive: Paul Calaminus

We care

We respect

We are inclusive

Request:

Question 1: Please provide the attached details of any member of staff who has been discovered to have inappropriately accessed any medical records within your Trust from 1 January 2019 to today's date. I have attached a table for completion with the specific information required.

Answer: The Trust has reviewed your request for information under the Freedom of Information Act (FOI) 2000.

Section 40 for the FOI Act states:

(2) Any information to which a request for information relates is exempt information if—

(a) it constitutes personal data which does not fall within subsection (1).

The information you have requested contains information on a small number of staff which could potentially be personally identifiable and therefore cannot be disclosed or actioned under the FOI Act as it would contravene the data protection principles.

Question 2: Please provide a copy of your latest Trust wide Information Governance Audit showing the level of staff knowledge, understanding and adherence to the relevant legislation.

Answer: At the latest audit, 87% of staff were compliant with their data security and awareness training.

Question 3: Please provide details on how often your Trust carries out audits to identify inappropriate access to medical records by staff.

Answer: Audits are undertaken whenever a concern is raised. This includes concerns raised by service users, managers, People & Culture, Freedom to Speak Up Guardian. Audits to determine inappropriate access to records are routinely undertaken as part of an ongoing wider information governance locality audit process. Routine Privacy Officer audits also take place on a monthly basis.