

Information Governance
The Green
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Russia Lane
London
E2 9NJ

Email elft.foi@nhs.net
Website: <https://www.elft.nhs.uk>

21st February 2022

Our reference: FOI DA4096

I am responding to your request for information received **11th February 2022**. This has been treated as a request under the Freedom of Information Act 2000.

I am now enclosing a response which is attached to the end of this letter. Please do not hesitate to contact me on the contact details above if you have any further queries.

Yours sincerely,



Lara Cousens
Information Governance Manager – Individual Rights

If you are dissatisfied with the Trust's response to your FOIA request then you should contact us and we will arrange for an internal review of this decision.

If you remain dissatisfied with the decision following our response to your complaint, you may write to the Information Commissioner for a decision under Section 50 of the Freedom of Information Act 2000. The Information Commissioner can be contacted at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Tel: 0303 123 1113
Web: www.ico.org.uk

Please note that the data supplied is not allowed to be re-used and/or published without the explicit consent of East London NHS Foundation Trust. Please contact the signatory to request permission if this is your intention

Chair: Mark Lam

Chief Executive: Paul Calaminus

We care

We respect

We are inclusive

Request:

Question 1: Could you please provide me the information on how many plastic laminating pouches/sleeves were purchased in:

- 2019
- 2020
- 2021

Answer:

Section 1 – not held

Section 1(1) of the Freedom of Information Act 2000 states:

Any person making a request for information to a public authority is entitled—

- (a) to be informed in writing by the public authority whether it holds information of the description specified in the request, and*
- (b) if that is the case, to have that information communicated to him.*

ELFT does not have a central point to record stationery orders and as such this information is not held

Question 2: Also, any chance you can provide who is responsible for the purchases of these items?

Answer:

Please see response to question 1. ELFT does not have a responsible lead for stationery orders.