

Information Governance

Charter House
7 Alma Street
Luton
LU1 2PJ

Email elft.foi@nhs.net

Website: <https://www.elft.nhs.uk>

23rd November 2022

Our reference: FOI DA4458

I am responding to your request for information received **17th November 2022**. This has been treated as a request under the Freedom of Information Act 2000.

I am now enclosing a response which is attached to the end of this letter. Please do not hesitate to contact me on the contact details above if you have any further queries.

Yours sincerely,



Shuchi Joshi
Senior Information Governance Coordinator – Information Rights

If you are dissatisfied with the Trust's response to your FOIA request then you should contact us and we will arrange for an internal review of this decision.

If you remain dissatisfied with the decision following our response to your complaint, you may write to the Information Commissioner for a decision under Section 50 of the Freedom of Information Act 2000. The Information Commissioner can be contacted at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Tel: 0303 123 1113
Web: www.ico.org.uk

Please note that the data supplied is not allowed to be re-used and/or published without the explicit consent of East London NHS Foundation Trust. Please contact the signatory to request permission if this is your intention



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'what matters' to everyone, achieve a better quality
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Chief Executive: Paul Calaminus
Interim Chair: Eileen Taylor

Request:

Question 1: How many SARs (not other types of data protection requests) have been made to the trust in the last 12 months?

Answer: 1691

Question 2: How many SAR requests have gone over a deadline (either the standard 30 day allocation or the extended 90 day allocation for more complicated responses)?

Answer: 203

Question 3: How many staff are usually contacted to provide data to contribute to the request?

Answer: The Trust has reviewed questions 3 of your request for information under the Freedom of Information Act (FOI) 2000.

Section 1(1) of the Freedom of Information Act 2000 states:

Any person making a request for information to a public authority is entitled—
(a) to be informed in writing by the public authority whether it holds information of the description specified in the request, and
(b) if that is the case, to have that information communicated to them.

East London NHS Foundation Trust does not record the information requested and is therefore unable to provide a response.

Question 4: On average how many hours are spent dealing with a SAR?

Answer: The Trust has reviewed questions 4 of your request for information under the Freedom of Information Act (FOI) 2000.

Section 1(1) of the Freedom of Information Act 2000 states:

Any person making a request for information to a public authority is entitled—
(a) to be informed in writing by the public authority whether it holds information of the description specified in the request, and
(b) if that is the case, to have that information communicated to them.

East London NHS Foundation Trust does not record the information requested and is therefore unable to provide a response.

Question 5: Do you have any software to assist with SAR production and if so, which?

Answer: East London NHS Foundation Trust currently does not use any software to assist with SAR production.

Question 6: Who has budget responsibility over the costs & resources required to respond to the SARs? Please provide

Name:

Title:

Direct Email:

Direct Phone Number:



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Answer: Each service within the Trust processes their own SARs and has their own allocated budget. However the person with overall responsibility for SARs processed within the corporate team is:

- Chris Kitchener
- Associate Director of Information Governance
- chris.kitchener@nhs.net



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