

**Information Governance**

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**Our reference: FOI DA4658**

I am responding to your request for information received 24 March 2023. I am sorry for the delay in responding to your request. This has been treated as a request under the Freedom of Information Act 2000.

I am now enclosing a response which is attached to the end of this letter. Please do not hesitate to contact me on the contact details above if you have any further queries.

Yours sincerely,

Information Rights Coordinator

If you are dissatisfied with the Trust's response to your FOIA request then you should contact us and we will arrange for an internal review of this decision.

If you remain dissatisfied with the decision following our response to your complaint, you may write to the Information Commissioner for a decision under Section 50 of the Freedom of Information Act 2000. The Information Commissioner can be contacted at:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

Tel: 0303 123 1113  
Web: [www.ico.org.uk](http://www.ico.org.uk)

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We promise to work together creatively to: learn  
'what matters' to everyone, achieve a better quality  
of life and continuously improve our services.  
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**Chief Executive:** Paul Calaminus  
**Chair:** Eileen Taylor

**Request:** This request relates specifically to the training (if any) that the Trust provides to its clinical staff, for example nurses, in how to correctly use medical devices.

**Medical Device =** A medical device is any device intended to be used for medical purposes. For the purposes of this query, examples such as Anaesthetic machine, patient monitor, Infusion device, ECG Machine, defibrillator, thermometers, etc.

**Question 1:** Do employees at the trust undertake clinical end user training for medical devices?

**Answer:** Yes.

**Question 2:** Which departments or employee titles are required to undertake medical device end user training?

**Answer:** All clinical staff members based on their role and responsibility.

**Question 3:** How is the training provided?

- Online/E-learning
- In person
- Combination of online & in person
- Other (please state)

**Answer:** Training is provided in-person and online.

**Question 4:** Who provides/ produces the training?

- Manufacturer
- Someone directly employed by the trust (please provide job title)
- A third party (please provide the name of the provider)
- Other (please state)

**Answer:** Training is provided by medical devices lead, the manufacturer, ward managers, and physical health nurses.

**Question 5:** What types of medical devices are subject to such end user training?

**Answer:** The following devices are subject to staff training:

- AED
- ECG
- Suction machine
- Glucose monitors
- Non invasive BP machine
- Life signs monitors
- Pulse oximeters
- Nebulisers
- Hoists
- Wheelchairs
- Beds
- Syringe drivers
- Oxygen
- Catheters
- Bladder scanners
- Dopplers
- Weighing scales
- Pharmacy fridges



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- Thermometers
- CPAP
- ECT Machines
- Mattress
- Bandages
- Sharps (injections, needles, insulin pens)

**Question 6: If the training is online/e-learning, what Learning Management System (LMS) does the Trust use for employee training? Examples: Moodle, Totara, Mindflash, Google Classroom.**

Answer: Not Applicable.

**Question 7: If you do use Learning Management Software, does it enable managers to see whether their staff are up to date with training?**

Answer: Not Applicable.

**Question 8: Is annual recertification of competence managed manually, or does your Learning Management System automatically send reminders and allocate the appropriate courses to users?**

Answer: Not Applicable.

**Question 9: How much funding has the Trust allocated to e-Learning in the past year?**

Answer: No funding was allocated to medical devices e-learning in the past year.



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