

Information Governance

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Our reference: FOI DA4689

I am responding to your request for information received 17 April 2023. I am sorry for the delay in responding to your request. This has been treated as a request under the Freedom of Information Act 2000.

I am now enclosing a response which is attached to the end of this letter. Please do not hesitate to contact me on the contact details above if you have any further queries.

Yours sincerely,

Information Rights Coordinator

If you are dissatisfied with the Trust's response to your FOIA request then you should contact us and we will arrange for an internal review of this decision.

If you remain dissatisfied with the decision following our response to your complaint, you may write to the Information Commissioner for a decision under Section 50 of the Freedom of Information Act 2000. The Information Commissioner can be contacted at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Tel: 0303 123 1113
Web: www.ico.org.uk

Please note that the data supplied is not allowed to be re-used and/or published without the explicit consent of East London NHS Foundation Trust. Please contact the signatory to request permission if this is your intention



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Chief Executive: Paul Calaminus
Chair: Eileen Taylor

Request: This is a data request both under the Freedom of Information Act and the Environmental Information Regulations.

In consideration of the climate crisis, I would like to request the following information about how the organisation is enabling staff to reduce their emissions through sustainable transport, and more specifically, cycling.

Question 1: Over the past five years, broken down by year:

- a. How many staff members used the Cycle to Work scheme?
- b. What percentage of staff was this?
- c. What was the average value of the vouchers claimed on the scheme?
- d. What was the number of those who took up the scheme, who then failed to complete, leaving the organisation with costs?

Answer: a. Please see table below:

Year	Employees participated in cycle-to-work schemes
2018	49
2019	42
2020	65
2021	37
2022	62
2023	15

b. Please see table below:

Year	Percentage of staff using cycle-to-work schemes
2018	0.97%
2019	0.73%
2020	1.07%
2021	0.56%
2022	0.80%
2023	0.19%

c. Please see table below:

Year	2018	2019	2020	2021	2022	2023
Total	£694.53	£803.11	£1256.66	£1290.25	£1131.90	£868.19

d. The Trust has not been left with any costs as leavers are invoiced for any outstanding balance if it hasn't been deducted from final salary.

Question 2: What tools does the organisation use to encourage cycling for their staff:

- a. on a work basis
- b. on a leisure/health basis

Answer: The Trust uses the intranet and staff communications newsletters.



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Question 3: With regards to staff, does the organisation

- a. **have any monitoring for what modes of transport staff use:**
 - i) **for their journey to work.**
 - ii) **or journeys during work time.**
- b. **and if this data is recorded, I request a copy of such data as detailed as it can be reasonably given, while still protecting personal data rights.**

Answer: The Trust has reviewed question 3 of your request for information under the Freedom of Information Act (FOI) 2000.

Section 1(1) of the Freedom of Information Act 2000 states:

*Any person making a request for information to a public authority is entitled—
(a) to be informed in writing by the public authority whether it holds information of the description specified in the request, and
(b) if that is the case, to have that information communicated to them.*

East London NHS Foundation Trust does not record the information on modes of staff transport or journey to work as requested and is therefore unable to provide a response.

Question 4: How many of the following does the organisation have available for staff use:

- a. **pedal cycles**
- b. **electric bikes**
- c. **motorbikes**
- d. **internal combustion cars**
- e. **electric or hybrid cars**
- f. **internal combustion vans**
- g. **electric or hybrid vans**
- h. **heavy trucks**

Answer:

- a. Cycle to work scheme offers pedal bikes.
- b. Cycle to work scheme offers electric bikes.
- c. Not available for staff to use.
- d. Not available for staff to use.
- e. Car lease scheme offers electric or hybrid cars.
- f. Not available for staff to use.
- g. Not available for staff to use.
- h. Not available for staff to use.

Question 5: Does the organisation mileage scheme clearly state the claim rate for cycling?

Answer: Yes. Cycle rate is paid in line with the national guidance for staff on Agenda for Change terms in England.

Question 6: How many cycling miles have been claimed by the organisation's staff in the past five years?

Answer: A total of 26,888 pedal cycle miles were paid for substantive and bank staff between April 2018 – March 2023.



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Question 7: Regarding your current cycle to work scheme:

- a. **what scheme is currently in place?**
- b. **what is the maximum limit on the cost of a bike, if a limit is currently in place?**

Answer: a. 12-months salary sacrifice scheme for the cycle to work scheme.
b. Maximum limit of £3,000.



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