Information Governance
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8 November 2023

Our reference: FOI DA5011

I am responding to your request for information received 17 October 2023. This has been treated as a request under the Freedom of Information Act 2000.

I am now enclosing a response which is attached to the end of this letter. Please do not hesitate to contact me on the contact details above if you have any further queries.

Yours sincerely,

Keshia Harvey
Senior Information Governance Manager - Compliance

The ELFT Promise

We promise to work together creatively to: learn 'what matters' to everyone, achieve a better quality of life and continuously improve our services.

We care . We respect . We are inclusive

Interim Chief Executive Officer: Lorraine Sunduza
Chair: Eileen Taylor

Request:

Question 1: Please provide details of any e-job planning systems or community scheduling systems you have in place and contract end dates with suppliers

- **Locum**

Answer: The Trust has reviewed question 1 of your request for information under the Freedom of Information Act (FOI) 2000.

Section 21(1) of the FOI Act states:
(1)Information which is reasonably accessible to the applicant otherwise than under section 1 is exempt information.

The information requested is accessible here:

Question 2:

https://www.elft.nhs.uk/sites/default/files/2022-11/ANON%20Response%20-%20FOI%20DA4364.pdf

The contract end date is 31 July 2024.

- **Nurse**

Answer: The Trust does not use job planning for nurses.

- **AHP**

Answer: The Trust has reviewed this question of your request for information under the Freedom of Information Act (FOI) 2000.

Section 21(1) of the FOI Act states:
(1)Information which is reasonably accessible to the applicant otherwise than under section 1 is exempt information.

The information requested is accessible here:

Question 1:

https://www.elft.nhs.uk/sites/default/files/2022-11/ANON%20Response%20-%20FOI%20DA4364.pdf

- **NMNC**

Answer: The Trust does not use job planning for NMNC.

Question 2: Please advise what arrangements are in place for workforce planning

- **Locum**
- **Nurse**
- **AHP**
- **NMNC**

Answer: The Trust has reviewed question 2 of your request for information under the Freedom of Information Act (FOI) 2000.

Section 21(1) of the FOI Act states:

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(1)Information which is reasonably accessible to the applicant otherwise than under section 1 is exempt information.

The information requested is accessible here:

Question 1:
https://www.elft.nhs.uk/sites/default/files/2022-01/WDES%20Interactive%20Plan.pdf

Question 3: **What is currently in place to support development of Bank workers – e.g. Care certificate training, additional clinical and non-clinical training?**

- **Locum**

Answer: Bank medical locum staff would have access to e-learning courses that are available via ELFT Learning Academy (ELA) to support their development.

- **Nurse**
- **AHP**
- **NMNC**

Answer: Staff are mapped to and able to access mandatory and statutory training to ensure they provide safe care. Non-clinical courses are commissioned Trust wide, IT and soft skills courses available on ELA which are accessible to bank staff who have access to ELA.

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