

Information Governance

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21 February 2024

Our reference: FOI DA5213

I am responding to your request for information received 12 February 2024. This has been treated as a request under the Freedom of Information Act 2000.

I am now enclosing a response which is attached to the end of this letter. Please do not hesitate to contact me on the contact details above if you have any further queries.

Yours sincerely,



Keshia Harvey
Senior Information Governance Manager - Compliance

If you are dissatisfied with the Trust's response to your FOIA request then you should contact us and we will arrange for an internal review of this decision.

If you remain dissatisfied with the decision following our response to your complaint, you may write to the Information Commissioner for a decision under Section 50 of the Freedom of Information Act 2000. The Information Commissioner can be contacted at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Tel: 0303 123 1113
Web: www.ico.org.uk

Please note that the data supplied is not allowed to be re-used and/or published without the explicit consent of East London NHS Foundation Trust. Please contact the signatory to request permission if this is your intention



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Interim Chief Executive Officer: Lorraine Sunduza
Chair: Eileen Taylor

Request: Request to obtain information regarding the Management of Permits to work (PTW) on your sites. Could you kindly provide details on the following:

Question 1: Which types of work require a Permit To Work to be completed on your sites?

Answer: Working at height, permit to dig and any other Permits to work that may be required.

Question 2: Does your organisation utilise a software platform to issue, record, and provide evidence of completed works that require a permit?

Answer: The Trust does not use a software platform.

Question 3: If a software platform is used, please specify the name or type of software utilised to complete and evidence work permits.

Answer: Not applicable.

Question 4: Who within your organisation is responsible for the issuance, sign-off, and provision of evidence for Permits to Work?

Answer: Not applicable as this is delegated to the Facilities Management Supply chain.



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