

**Information Governance**

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13 February 2024

**Our reference: FOI DA5215**

I am responding to your request for information received 12 February 2024. This has been treated as a request under the Freedom of Information Act 2000.

I am now enclosing a response which is attached to the end of this letter. Please do not hesitate to contact me on the contact details above if you have any further queries.

Yours sincerely,



Keshia Harvey  
Senior Information Governance Manager - Compliance

If you are dissatisfied with the Trust's response to your FOIA request then you should contact us and we will arrange for an internal review of this decision.

If you remain dissatisfied with the decision following our response to your complaint, you may write to the Information Commissioner for a decision under Section 50 of the Freedom of Information Act 2000. The Information Commissioner can be contacted at:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

Tel: 0303 123 1113  
Web: [www.ico.org.uk](http://www.ico.org.uk)

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We promise to work together creatively to: learn 'what matters' to everyone, achieve a better quality of life and continuously improve our services.  
**We care . We respect . We are inclusive**

**Interim Chief Executive Officer:** Lorraine Sunduza  
**Chair:** Eileen Taylor

**Request:**

**Question 1: Who is responsible for your cleaning audit surveys?**

Answer: The Trust's Estates and Facilities department.

**Question 2: Can you outline how cleaning audit surveys are completed?**

Answer: In line with National Standards of Health Care Cleanliness.

**Question 3: What software, if any, is used to complete and report on cleaning surveys?**

Answer: The Trust does not use software to complete and report on cleaning surveys.

**Question 4: If you use software to complete cleaning audits, what was the original contract start and end date?**

Answer: Not applicable.

**Question 5: If you use software to complete cleaning audits, what was the contract cost per year?**

Answer: Not applicable.

**Question 6: If you use software to complete cleaning audits, how was this procured? (Direct award/tender etc).**

Answer: Not applicable.



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