

Board of Directors Meeting in Public

Thursday 23 May 2024 from 13:00 – 15:30
St Joseph's Hospice, Mare St, London E8 4SA

12:15 – 13:00 Lunch
13:00 – 15:30 Trust Board in Public
15:45 – 16:15 Quality Improvement Presentation

Meeting of the Board of Directors as Corporate Trustee Agenda: Meeting of the ELFT Charity

1	Welcome and Apologies for Absence*	Note	Eileen Taylor	13:00
2	Declarations of Interest	Note	All	
3	ELFT Charity Update: <ul style="list-style-type: none"> Charitable Funds Committee Assurance Report Annual Report & Accounts 	Assurance	Aamir Ahmad Tanya Carter	13:05
4	Any Other Business	Note	Eileen Taylor	
5	Close			13:15

Meeting of the Board of Directors in public Agenda

Opening Matters

1	Welcome and Apologies for Absence*	Note	Eileen Taylor	13:20
2	Patient Story: (<i>primary care</i>)	Note		13:25
3	Declarations of Interests	Assurance	All	13:45
4	Minutes of the Previous Meeting held in Public on 28 March 2024	Approve	Eileen Taylor	
5	Action Log and Matters Arising from the Minutes	Assurance	All	
6	Matters Arising from Trust Board Meeting in Private*	Assurance	Eileen Taylor	

Strategy

7	Chair's Report	Assurance	Eileen Taylor	13:50
8	Chief Executive's Report	Assurance	Lorraine Sunduza	13:55

9	Audit Committee Assurance Report	Assurance	Anit Chandarana	14:00
10	Integrated Care & Commissioning Committee Assurance Report	Assurance	Richard Carr	14:05
11	Equality Diversity Inclusion Annual Report	Assurance	Claire McKenna Tanya Carter	14:10
12	5 Minute Break			14:25

Quality & Performance

13	People Participation Committee Assurance Report	Assurance	Aamir Ahmad	14:30
14	Quality Assurance Committee Assurance Report	Assurance	Deborah Wheeler	14:35
15	Quality Report	Assurance	Dr Amar Shah	14:40
16	Performance Report	Assurance	Dr Amar Shah Edwin Ndlovu	14:55

People

17	Appointments and Remuneration Committee Assurance Report	Assurance	Deborah Wheeler	15:05
18	People & Culture Committee Assurance Report	Assurance	Deborah Wheeler	15:10
19	People Report	Assurance	Tanya Carter	15:15

Finance

20	Finance, Business & Investment Committee Assurance Report	Assurance	Sue Lees	15:25
21	Finance Report	Assurance	Kevin Curnow	15:35

Closing Matters

23	Board of Directors Forward Plan	Note	Eileen Taylor	15:45
24	Any Other Urgent Business*: <i>previously notified to the Chair</i>	Note	Eileen Taylor	
25	Questions from the Public*		Eileen Taylor	
26	Dates of Next Meeting <ul style="list-style-type: none"> Thursday 25 July 2024 (London) Thursday 26 September 2024 (Luton) Thursday 5 December 2024 (Bedford) Thursday 30 January 2025 (London) Thursday 27 March 2025 (Luton) 			
27	Close			15:50

*verbal update

Eileen Taylor
Chair of the Trust

16:00 – 16:30 A Quality Improvement teatime presentation will focus on reducing the time to complete Serious Incident reviews at ELFT.