

**Recruitment Department**

200 Great Dover Street  
London SE1 4YB  
Tel: 0207 188 1700

**Private and Confidential**

**Carys Anne Lynch**  
**United Kingdom**

Friday, 6th September 2024

Dear Carys Anne Lynch,

RE: Carys Lynch - [196-COF10230-T-C] Apprentice Internal Auditor

The above named has been offered the post of Apprentice Internal Auditor and has given permission for us to approach you for a reference. I would be grateful if you could let me have your opinion regarding her suitability for the post by completing the attached reference request form.

Please note that you can fulfil this request by using the on-line form available at <https://apps.trac.jobs/references/> using the reference ID 163882739 / VM29511870, or by printing out the attached form and returning it to us by fax to {referencefax.en-gb}.

Your reply will be treated in the strictest confidence and I would greatly appreciate a swift response.

It should be noted that under the Data Protection Act candidates may request access to any information that is held on them.

May I take this opportunity to thank you in anticipation of your assistance in this matter.

Yours sincerely,

Miss Yomi Mohammed  
Recruitment Assistant  
Tel: 020 7188 1700



Please visit <https://apps.trac.jobs/references/> and enter the following reference ID: **163882739 / VM29511870**

#### Applicant details

<b>Applicant name</b>	Miss Carys Anne Lynch	<b>Post applied for</b>	Apprentice Internal Auditor [196-COF10230-T-C]
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#### Reference form

##### Personal statement

Please briefly describe what you were doing during the time this statement refers to (i.e. caring for a family member; travelling; unemployed; looking for work)

#### Declaration

**If not, please fill in your details below:**

Organisation name \_\_\_\_\_

Please confirm the period that this reference relates to:

From [MM/YYYY] To [MM/YYYY]

**I can confirm that the information given above is accurate and true**

Signed: \_\_\_\_\_ Date: DD/MM/YYYY

#### Data protection

This form contains personal data as defined by the Data Protection Act 2018 (underpinned by the General Data Protection Regulation 2018). This data has been requested by Guy's and St Thomas' NHS Foundation Trust exclusively for the purpose of recruitment. Guy's and St Thomas' NHS Foundation Trust must protect any information disclosed within this form and ensure that it is not passed to anyone who is not authorised to have this information.