

PLACE 2024 Pre-Start Report

1. Executive Summary

Following from the previous reports updating the Trust on progress from PLACE 2023, this report confirms commencement of the PLACE 2024 programme.

PLACE 2024 will be the first PLACE programme carried out by ELFT to be fully led by the Estates People Participation Lead. As a result, some changes have been made to address gaps and thus some shortcomings in the reporting below for the 2023 assessments.

This report outlines the timeline for the programme including reporting expectations, and some changes that have been made to learn from PLACE 2023.

2. Timeline

The PLACE 2024 actions started while PLACE 2023 actions were still being completed as PLACE is a cycle with no clearly defined start and finish points, just milestones along the way.

Action	Due	By Whom
PLACE 2024		
EPPL start presenting to and recruiting service users	30/04/24	Gari Belasco
Review current action plan & closure report with service users	31/05/24	Gari Belasco
SU co-production of training and programme	31/07/24	Gari Belasco
SU training sessions & mock assessments	21/08/24	Gari Belasco with support from ELFT Area FMs
Service Provider / Contractor Briefing	31/08/24	Adam Fahn
Assessment window opens	02/09/24	ELFT Staff & Service Users
Assessment window closes	22/11/24	
Review of assessments and entry to NHSE portal	22/11/24	Gari Belasco & Adam Fahn
Ward de-briefs	12/12/24	Adam Fahn & Clinical Leads
Contractor de-briefs	12/12/24	Adam Fahn, NHS Trusts / PFI providers & Contractors
PLACE 2024 Assessment Closure Report	13/12/24	Adam Fahn
PLACE 2024 National Picture Report	31/04/25	Adam Fahn
PLACE 2024 Full Closure Report	07/08/25	Adam Fahn
PLACE 2025 Readiness Report	15/08/25	Adam Fahn

3. Master Action Plan

The 2023 Master Action Plan was used by the PLACE leadership team to maintain a Trust wide overview of progress, splitting the plan up in to relevant groups for each contractor or Trust actions.

Some limitations became evident, hence for 2024 the Master Action Plan has additional status markers and updates to enable more precise monitoring and updating of progress.

This year the PLACE team are issuing the filtered versions to contractors at the end of each section, to avoid unnecessary delays in starting remedial works.

4. Training

Training has been improved this year as well with mock assessments taking place too to ensure that our service users (patient assessors) are fully briefed and able to comfortably complete the assessments.

Adam Fahn
Assistant Director of Estates, Facilities Management
24/09/2024