



East London
NHS Foundation Trust

Forensics Ward Screen Companion



Power BI

How to login **3-7**

What the screen shows **8**

Where the data comes from **9-17**

Contact **18**

How to login

Power up the PC

Power up the screen

Check input and output connections

Select correct HDMI source on screen

You will need:

Ward email

Password

Keyboard & Mouse

Then complete the following 8 stages

1. Welcome Page - Click OK.

East London NHS Foundation Trust

Only authorised users should attempt to log onto the network.

Access to the East London NHS Foundation Trust ICT network is provided in accordance with the Information Governance and IM&T Security Policy, and Internet and Email Usage Policy.

All access to the Internet from Trust PCs is monitored, and any breach of the above policies will be reported to the Director of IM&T. Staff usage of the internet is subject to random spot checking and reporting.

Any breach of the policy or misuse of services could be the subject of disciplinary action.

Click 'OK' or press the return key to continue using these services and acknowledge that you have read and understood the policies which govern their use

OK

2. Kiosk screen - automatic, so nothing to do



Kiosk

Welcome

3. Enter email address

Power BI

Enter your email, we'll check if you need to create a new account.

Email
Enter email

By proceeding you acknowledge that if you use your organization's email, your organization may have rights to access and manage your data and account. [Learn more about using your organization's email.](#)

By clicking Submit, you agree to these [terms and conditions](#) and allow Power BI to get your user and tenant details. [Microsoft Privacy Statement.](#)

Submit

4. Enter password



NHS

To use the NHSmail shared tenant services you must review and accept the NHSmail Acceptable Use Policy (AUP). No action is needed if you have already accepted the AUP.

Sign in with your NHSmail account

Sign in

This is a private computer

Forgotten Password? Please visit [Self-Service Password Reset Portal.](#)

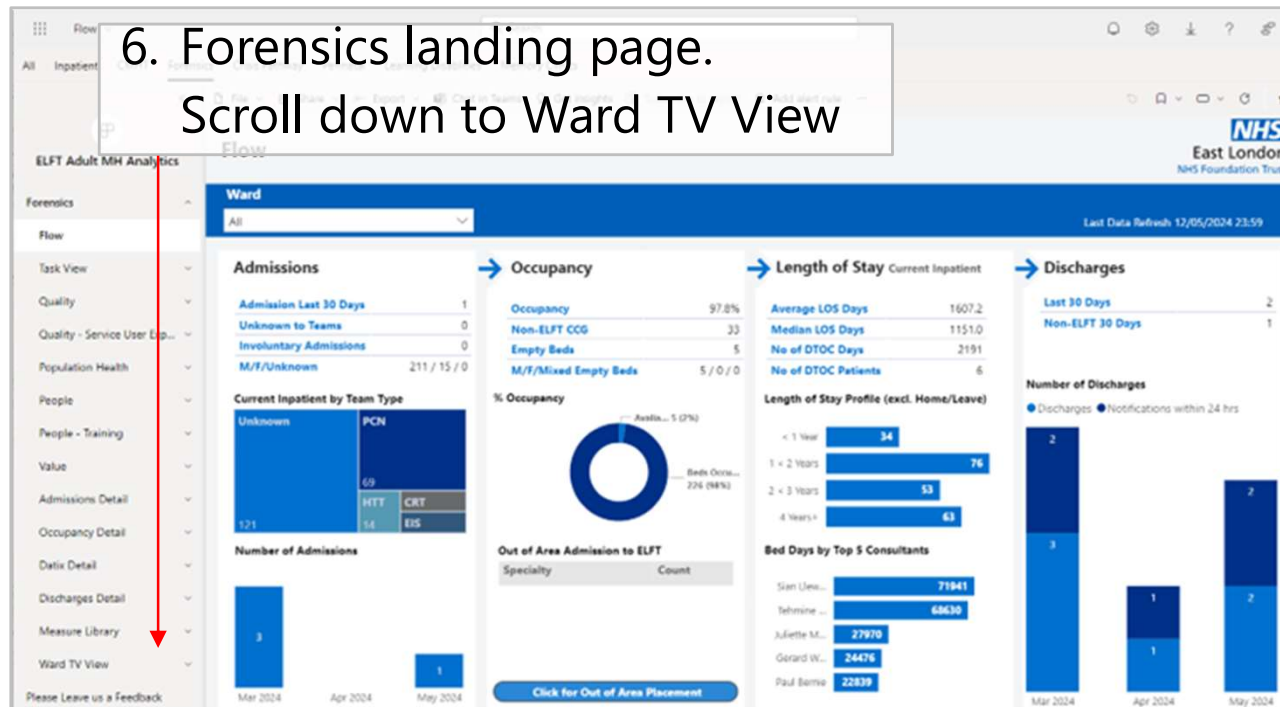
Sign in with another account

5. Stay Signed in? YES!



NHS
 ewb.foralldgatewayard@nhs.net
Stay signed in?
 Do this to reduce the number of times you are asked to sign in.
 Don't show this again
 No Yes

6. Forensics landing page. Scroll down to Ward TV View



The screenshot shows the 'Forensics' dashboard for 'ELFT Adult MH Analytics'. The sidebar on the left contains a menu with the following items: Flow, Task View, Quality, Quality - Service User Exp..., Population Health, People, People - Training, Value, Admissions Detail, Occupancy Detail, Detox Detail, Discharges Detail, Measure Library, and Ward TV View. A red arrow points from the 'Ward TV View' item to the main dashboard area. The dashboard itself is divided into several sections: Admissions (with a table for 'Admission Last 30 Days'), Occupancy (with a donut chart for '% Occupancy'), Length of Stay (with a bar chart for 'Length of Stay Profile'), and Discharges (with a bar chart for 'Number of Discharges').

7. Select Ward TV View

The screenshot shows the 'Flow' dashboard for 'All' wards. The dashboard includes several key metrics and charts:

- Admissions:** Admission Last 30 Days (1), Unknown to Teams (0), Involuntary Admissions (0), M/F/Unknown (211 / 15 / 0).
- Current Inpatient by Team Type:** Unknown (121), PCN (69), HTT (14), CRT (14), EIS (14).
- Occupancy:** 97.8%, Non-ELFT CCG (33), Empty Beds (5), M/F/Mixed Empty Beds (5 / 0 / 0).
- Length of Stay (Current Inpatient):** Average LOS Days (1607.2), Median LOS Days (1151.0), No of DTOC Days (2191), No of DTOC Patients (6).
- Discharges:** Last 30 Days (2), Non-ELFT 30 Days (1).
- Number of Discharges:** Discharges (blue bars), Notifications within 24 hrs (grey bars).
- Length of Stay Profile (excl. Home/Leave):** < 1 Year (34), 1 < 2 Years (76), 2 < 3 Years (53), 4 Years+ (63).
- Bed Days by Top 5 Consultants:** Sian Ulew... (71941), Tehmine... (68630), Juliette M... (27970), Gerard W... (24476), Paul Bernie (22839).

In the left-hand navigation menu, the 'Ward TV View' option is highlighted with a red box.

8. Select Ward and Fullscreen

The screenshot shows the 'Ward TV View' for 'FX Aldgate LD Ward'. The dashboard displays a patient list with the following columns:

Name	ClientID	DOB	Gender	Ward LOS	LOS	MHA	Section Start	Section Expiry	Section132 Next Due Date	Last Tribunal Date	On Depot	On Clozapine	HbA1c	Psychotropic Assessment Date	CPA Start Date	CPA End Date
										7/19/2022	No	Yes			2/25/2020	
										No	No			9/9/2021	3/30/2021	
										3/6/2023	Yes	No			3/11/2019	
											No	Yes	5/7/2024	8/30/2022		
										12/18/2023	No	No	10/6/2022	10/11/2021		1/27/2024
										3/15/2024	No	No	34	5/23/2019		1/8/2024
										10/18/2022	Yes	No	11/23/2023	2/28/2022		
											No	No		6/1/2022		
										11/8/2021	No	No		6/7/2021		3/26/2024

A red arrow points from the 'Full screen' button in the top right corner of the dashboard to the text '8. Select Ward and Fullscreen'.

What the screen shows

The screenshot displays the 'FX Aldgate LD Ward' interface. At the top, there are summary statistics: 9 On Ward, 0 On Leave, 0 AWOL, 1 Risk Assessed, and 3 Beds Available. Below this is a table with columns for Service user, MHA, Medication, and Care Plan. A single patient record is visible, with callouts pointing to specific data points.

Service user			MHA				Medication			Care Plan							
Name	ClientID	DOB	Gender	Ward	LOS	MHA	Section Start	Section Expiry	Section132 Next Due Date	Last Tribunal Date	On Depot	On Clozapine	HbA1c	Psychotropic Assessment Date	CPA Start Date	Nurse Name	Lifestyle
[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	7/19/2022	No	Yes	[Redacted]	2/25/2020	[Redacted]	[Redacted]	[Redacted]

Callouts and their corresponding data points:

- Date of Birth: Points to the DOB column.
- Total number of days on ward: Points to the LOS column.
- MHA Section number: Points to the MHA column.
- Section Expiry date: Points to the Section Expiry column.
- Last Tribunal date: Points to the Last Tribunal Date column.
- On Clozapine: Points to the On Clozapine column.
- Assigned Nurse Name: Points to the Nurse Name column.
- Psychotropic Assessment Date: Points to the Psychotropic Assessment Date column.
- Gender: Points to the Gender column.
- Total number of days since admission: Points to the LOS column.
- Section Start Date: Points to the Section Start column.
- Section132 Next Due Date: Points to the Section132 Next Due Date column.
- On Depot: Points to the On Depot column.
- Blood sugar level: Points to the HbA1c column.
- Care plan start date: Points to the CPA Start Date column.
- Patient had lifestyle assessment completed: Points to the Lifestyle column.

Where the data comes from

Service User - RiO

MHA – RiO

Medication - JAC

Assessment - RiO

Care Plan - RiO



In RiO's Demographics window

Select **Full name** from the **Demographics** menu

Demographics

Full Name (ClientID)

Preferred Name

Alerts

LATEST RISK INFORMATION

My safety is my advance directive

Access to child who has Protection Plan?

Client has a Child Protection Plan?

Next Of Kin

Client ID comes from the **Client ID** field in **Demographic Details**

Demographic Details

Local data		NCRS National data
Client ID		
NIN Number		
NNN Status		
Person's Role	Client	
Title		
Family Name		
Given Name		
CC Caseload Weighting (CW)		
CC Planned Monthly Visits (PMV)		
Child Health Interim Application (CHIA)		
Children's Index		
Maisy ID		
Old NHS Number		
PAS Number for the Child		
RAG Rating		
Septa activity since April 2006		
Social Services		
Social Services Reference		
sunquest ICE		
National Insurance Number		
Marital Status	Single	
Gender		
Date of Birth		
Estimated Date of Birth	No	
Nationality		
Religion		
Ethnicity		
Occupation		
Interpreter Required		
First Language		
Client's Current Address		
	LONDON	LONDON

Edit this client

Gender and DOB come from the **Gender and Date of Birth** fields in **Demographic Details**

Select **Edit this client** button to update

All mandatory fields need to be complete and **Saved**

LoS

Length of Stay

In RiO's Case Record Menu

From the **Inpatient Management** drop down menu
Select **Admission History**

Case Record Menu

- Mental Health Act & Mental Capacity Act
- Clustering
- Client Referrals
- Client Related Data-Views
- Inpatient Management
 - Admission
 - Discharge
 - Clinically Ready for Discharge
 - Pre-Discharge Planning
 - Admission History
 - Leave & AWOL History
 - Observation/Seclusion

Length of Stay in Days (LoS)
= Current date - Admission date
from the Client Admission History

Client Admission History

Admission Date	Discharge Date	Service
	Current	FORENSIC PSYCHIATRY
		FORENSIC PSYCHIATRY
		FORENSIC PSYCHIATRY

Ward LoS

Ward Length of Stay

In RiO's Case Record Menu

From the **Inpatient Management** drop down menu
Select **Admission History**

Case Record Menu

- Mental Health Act & Mental Capacity Act
- Clustering
- Client Referrals
- Client Related Data-Views
- Inpatient Management
 - Admission
 - Discharge
 - Clinically Ready for Discharge
 - Pre-Discharge Planning
 - Admission History
 - Leave & AWOL History
 - Observation/Seclusion

Select **Admission Date** from **Client Admission History** for detailed **Ward History**

Ward Length of Stay in Days (Ward LoS)
= Current date - From Date

Client Admission History

Admission Date	Discharge Date
16 Sep 2012, 15:03	Current

Location Details

Hospital Site	Location	Bed Number	From Date	To Date
Tower Hamlets Centre for Mental Health	TH Millharbour PICU Ward Bay1	3	16 Sep 2012, 15:03	18 Oct 2012, 16:30
City and Hackney Centre for Mental Health	CH Bevan Ward (Male) Bay 1	12	12 Jan 2012, 15:00	16 Sep 2012, 15:03
Tower Hamlets Centre for Mental Health	TH Millharbour PICU Ward Bay1	5	9 Jan 2012, 15:00	12 Jan 2012, 15:00
City and Hackney Centre for Mental Health	CH Bevan Ward (Male) Bay 1	8	20 Nov 2011, 13:35	9 Jan 2012, 15:00
City and Hackney Centre for Mental Health	CH Bevan Ward (Male) Bevan (Male) Overbooking	3	4 Sep 2011, 00:00	20 Nov 2011, 13:35
Tower Hamlets Centre for Mental Health	TH Millharbour PICU Ward Bay1	4	11 Feb 2011, 12:30	4 Sep 2011, 00:00
City and Hackney Centre for Mental Health	CH Brett Ward (Male) Bay 1	3	11 Feb 2011, 12:30	11 Feb 2011, 12:30
Tower Hamlets Centre for Mental Health	TH Millharbour PICU Ward Millharbour PICU Overbooking	1	4 Feb 2011, 17:30	11 Feb 2011, 12:30
Tower Hamlets Centre for Mental Health	TH Globe Ward Bay1	2	2 Feb 2011, 10:00	4 Feb 2011, 17:30
Newham Centre for Mental Health	NH Opal Ward Bay1	10	1 Feb 2011, 23:55	2 Feb 2011, 10:00

MHA

Section number

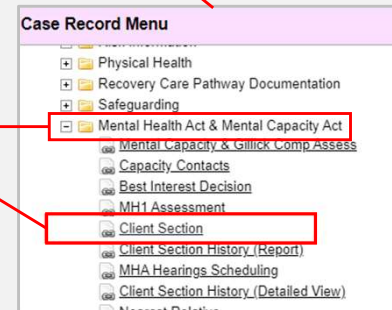
Section Start

In RiO's Case Record Menu

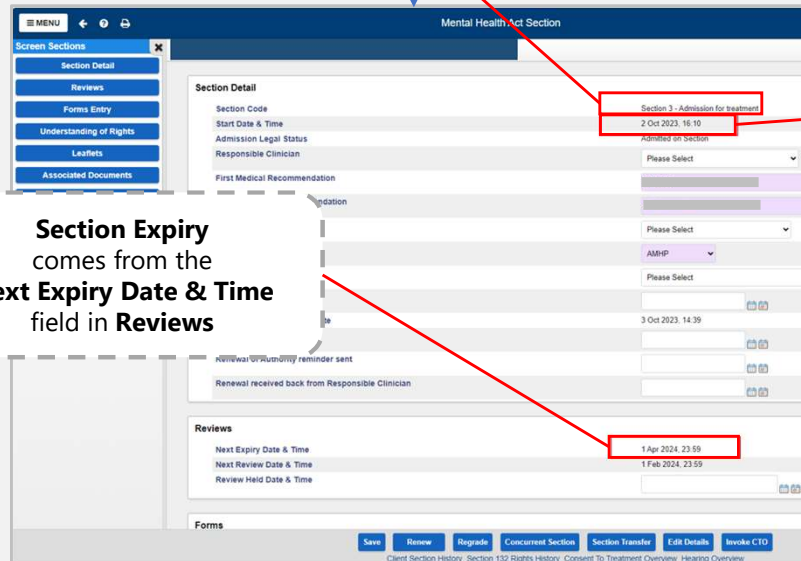
Section Expiry

This form is completed by MHA team

From the **Mental Health Act & Mental Capacity Act** drop-down list
Select **Client Section**



MHA comes from the **Section Code** field in **Section Detail**



Section Start comes from the **Start Date and Time** field in **Section Detail**

Section Expiry comes from the **Next Expiry Date & Time** field in **Reviews**

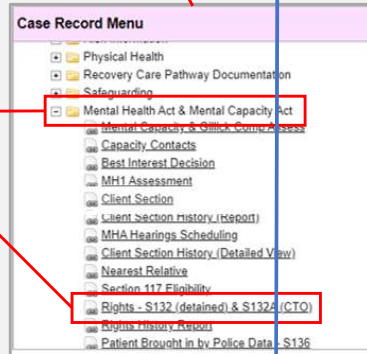
**Section 132
Next Due Date**

**In RiO's
Case Record Menu**

**This form to be
completed by
the MHA team**

From the **Mental Health
Act & Mental Capacity
Act** drop-down list
Select **Rights – S132
(detained)**

**Section 132
Next Due Date**
is calculated as
4 months after the last
**Date and time Patient's
last rights explained**



Section 132 Rights

Section code Section 2 - Admission for assessment

Rights Details

Date and time Patient's rights explained: 6 March 2024 14:41

Level of Patient's understanding: Please Select

Interpreter required: No

Has Patient been informed about IMHA?: Not Recorded

Assessment made by a non-HCP:

HCP who made assessment:

First language: Eng

Last Tribunal Date

**In RiO's
Case Record Menu**

**This form to be
completed by
the MHA team**

From the **Mental Health
Act & Mental Capacity
Act** drop-down list
Select **Client Section**

Scroll down and select
Hearing Overview

Last Tribunal Date
comes from most recent
Hearing Date



Hearing Type	Hearing Date	Section Code	Section Start Date & Time	Application Made by
Mental Health Tribunal	19 Jul 2022	Section 47/49 - Removal to Hospital of Prisoners with Restriction Direction	19 Feb 2018, 12:00	Client

On Depot

On Clozapine

In JAC

This form is completed by Prescribers

Prescribed medications are listed on the **Inpatient RX** menu
Select medication to review prescription

Home Inpatient Finder v2018SP1 Live Mr Lewis Pope My Account Logout

DO NOT USE, This Test Patient Born 08-Jun-1994 (29 y) Gender Male NHS No. 999 999 9999

Address: 1 Test Road Test Town Hospital No. 999999999999 Allergy Status: No known drug allergies

Consultant: TEST NON CONSULTANT, DOC... Ward Z *Test Ward* Body Surface Area 1.97 sqm Weight 80 kg Height 177 cm

You have successfully created the order.

ADD DRUG ALL ORDERS PREVIOUS CARE EPISODE DRUG CLINICAL INFORMATION PATIENT NOTES HELP

Inpatient Rx Discharge Rx Short Term Leave Rx Discontinued Rx Monitoring & Assessment Conflict Log Administration

Sort items by: Order Add/Modify date A-Z BNF Chapter Order start date Order Type View: Legend

REGULAR	HIGH ALERT	Order Add/Modify date	BNF Chapter	Order start date	Order Type
		13-May-2024 12:27		10-MAY-2024 11-MAY-2024 12-MAY-2024 13-MAY-2024 14-MAY-2024 15-MAY-2024 16-MAY-2024	
CLOZAPINE (ZAPONEX) 100 mg Tablets					
Dose	200 mg	Rx on	13-May-2024 12:27	Route	Oral
Directions	Morning				
		13-May-2024 12:31		10-MAY-2024 11-MAY-2024 12-MAY-2024 13-MAY-2024 14-MAY-2024 15-MAY-2024 16-MAY-2024	
ZUCLOpenthixol **DECANOATE**(DEPOT) 500 mg in 1mL Injection					
Dose	400 mg	Rx on	13-May-2024 12:31	Route	Intramuscular Injection
Directions	Every 4 Weeks in the Morning				

Home Inpatient Finder v2018SP1 Live Mr Lewis Pope My Account Logout

DO NOT USE, This Test Patient Born 08-Jun-1994 (29 y) Gender Male NHS No. 999 999 9999

Address: 1 Test Road Test Town Hospital No. 999999999999 Allergy Status: No known drug allergies

Consultant: TEST NON CONSULTANT, DOC... Ward Z *Test Ward* Body Surface Area 1.97 sqm Weight 80 kg Height 177 cm

Communication zone

ADD DRUG ALL ORDERS PREVIOUS CARE EPISODE DRUG CLINICAL INFORMATION PATIENT NOTES HELP

ZUCLOpenthixol **DECANOATE(DEPOT) 500 mg in 1mL Injection**

Communication zone

DRUG SEARCH CLINICAL DRUG INFORMATION HELP

Drug Notes Formulary Drug Conflicts Order Entry Confirmation

The following orders will be added View Opening Pharmacy Open

REGULAR	NONSTOCK	Date	Day	Time	Route	Frequency	Rx on	Stop on	BNF	Prescriber
		May 2024	14	09:00	Intramuscular Injection	X4/52AM - Every 4 Weeks in the Morning	14-May-2024 14:14		Antipsychotic depot injections	Mr Lewis Pope

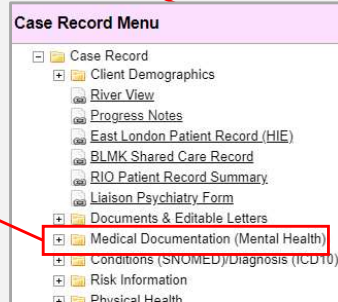
* required order information. Cancel Confirm & prescribe another Confirm

On Depot and On Clozapine are picked up when all mandatory fields are complete and Confirmed

HbA1c

In RiO's Case Record Menu

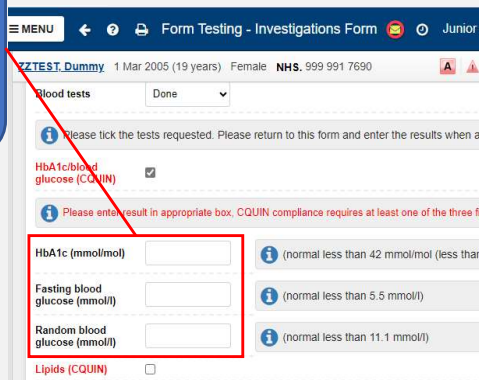
Click **Medical Documentation** and select **Medical Forms**



Select **Investigations Form**



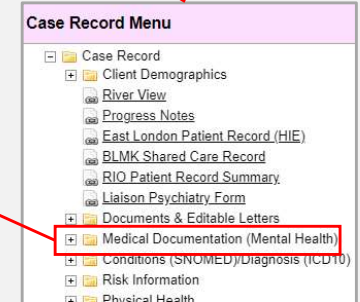
HbA1c is set when results are entered into appropriate box and all mandatory fields are complete and **Saved**



Psychotropic Assessment Date

In RiO's Case Record Menu

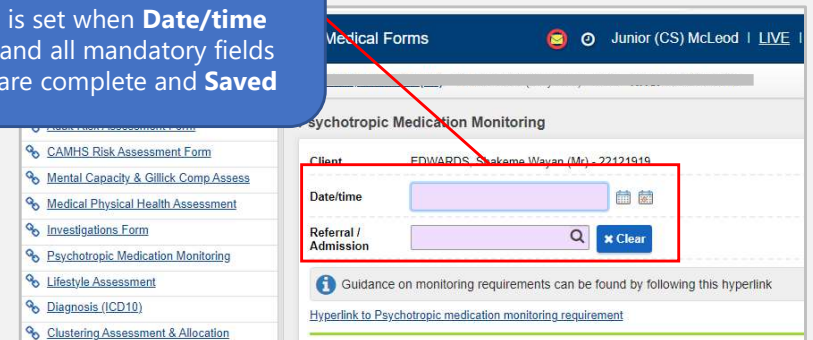
Click **Medical Documentation** and select **Medical Forms**



Select **Psychotropic Medication Monitoring**



Psychotropic Assessment Date is set when **Date/time** and all mandatory fields are complete and **Saved**



CPA Start Date

In RiO's Demographics window

Click **Current Care Level**

In **CPA/Standard Care Management** the **CPA Start Date** comes from the field **Care Spell Start**

CPA/Standard Care Management

Care Spell Start

Current Care Level CPA

All mandatory fields need to be complete and **Saved**

Save Clear Cancel

Nurse Name

In RiO's Demographics window

Click **Inpatient Status**

On **Transfer** select **Out**

Select radio button to set **Named Nurse**
All **mandatory fields** need to be complete and **Saved**

Bed 4
ZZTEST, Dummy Three - 21601517 (Delayed Discharge)
Age: 37 years DOB: 13 Nov 1985 Sex: M

Transfer Out Feb 202

Transfer Client from	
Ward	TEST OPEN RIO
Bay	TEST OPEN RIO
Bed	4
Consultant	BALDWIN, Toby (CH)
Service	City and Hackney Adult
Other Consultant	
Named Nurse	
Transfer Date	

Lifestyle

In RiO's Case Record Menu

From the **Physical Health** drop-down list
Select **Physical Health Assessment Form**

Click **Lifestyle Assessment Form**

All mandatory fields need to be complete and **Saved**

Case Record Menu

- East London Patient Record (H/E)
- BLMK Shared Care Record
- RiO Patient Record Summary
- Liaison Psychiatry Form
- Documents & Editable Letters
- Medical Documentation (Mental Health)
- Conditions (SNOMED)/Diagnosis (ICD10)
- Risk Information
- Physical Health**
 - Physical Health Assessment Forms (MH)**
 - Physical Health Assessments (CommHealth)
 - Height, Weight and BMI Record
 - Physical Health CQUIN Overview
 - Physical Health CQUIN release data

MENU

- Medical Physical Health Assessment
- Nursing Physical Health Assessment Form
- Psychotropic Medication Monitoring
- Urine Tests Form
- Observations and Measurements
- Lifestyle Assessment Form**
- Investigations Form

Lifestyle Assessment Form

Client: ZZTEST, Dummy Patient - 1024059

Date/time: [Empty]

Is this an admission assessment? Yes No

Status of assessment: Assessment complete

This form pulls through information recorded in previous Lifestyle Assessments. Please e...

Follow this link for details of available local interventions and care plans to help you comp...

[Link to local services and resources information \(via intermediate page\)](#)

Tobacco use: Have you ever smoked? Current smoker

Save Clear Cancel



East London
NHS Foundation Trust

For Ward Screen Support Contact

elft.analytics@nhs.net